

COUNCIL MEETING

Venue: Town Hall,
Moorgate Street,
Rotherham. S60 2TH

Date: Wednesday, 10th September,
2014

Time: 2.00 p.m.

A G E N D A

1. To submit for approval the minutes of the Council Meetings held on 2nd July, 2014 - Pages 13A to 24A (Section A)
2. To consider any communication received by the Mayor or the Chief Executive and to pass a resolution or resolutions thereon.
3. To consider any questions from the Public.
4. To receive a report from the Leader and to consider reports, minutes and recommendations of the Cabinet - Pages 13C to 34C (Section C) including the following recommendations to Council:-

**Rotherham Local Plan: Adoption of the Core Strategy
Minute No. C17 (Pages 15C- 17C)**

5. To consider the following reports of meetings of Cabinet Members:-
 - Communities and Cohesion – Pages 1E to 11E (Section E)
 - Education and Public Health – Pages 4F to 9F (Section F)
 - Planning, Highways and Street Scene Services – Pages 1G to 12G (Section G)
 - Adult Social Care – Pages 12H to 17H (Section H)
 - Business Growth and Regeneration 1I to (Section I)
 - Safe and Attractive Neighbourhoods – Pages 11J to 17J (Section J)
 - Finance – Pages 1K to 7K (Section K)
 - Business, Growth and Regeneration – Pages 1I to ?I (Section I)
6. To receive and consider reports, minutes and recommendations of the Audit Committee - Pages 1N to 7N (Section P)

7. To receive and consider reports, minutes and recommendations of the Licensing Board Sub-Committee - Pages Q1 to Q (Section Q)
8. To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board - Pages 1S to 10S (Section S)
9. To receive and consider reports, minutes and recommendations of the Planning Board - Pages 1T to 10T (Section T)
10. To put questions, if any, to Cabinet Members and Chairmen (or their representatives) under Standing Order No. 7(1) and 7(3).
11. To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire and Rescue Authority, Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and South Yorkshire Pensions Authority, in accordance with Standing Order No. 7(5).
12. Audit Committee Annual Report 2013/14
13. Amendments to the Council's Standing Orders and Scheme of Delegation
14. Membership Arrangements 2014/15
15. Motion - Living Wage
This Council notes:-
 1. That the Living Wage is a level of pay based on the principle that full-time work should guarantee a decent standard of living.
 2. That paying the Living Wage boosts the incomes of the lowest paid, who have been hit especially hard by rising prices and increasing costs of living.
 3. That even in difficult financial circumstances, more and more employers in both the public and private sector are now paying or have committed to pay the Living Wage.
 4. That the Living Wage is set annually and independently by the Living Wage Foundation and currently stands at £8.80 an hour in London and £7.65 outside of London.

5. In Rotherham, 23% of employees earn below the Living Wage, rising to 51% amongst male part-time workers.
6. 70% of council staff live in the local authority area and more money in their pockets is more money spent in local shops and businesses.
7. Over 1450 Rotherham Council employees will benefit from the Living Wage, over 1250 (87%) of these are women.
8. The 2013 Landman Economics report suggested that the widespread implementation of a Living Wage could help to create up to an additional 58,000 jobs nationwide as a result of the economic stimulus.
9. The Living Wage Commission chaired by the Archbishop of York John Sentamu said in June 2014 that a series of moves to lift workers out of poverty was needed. The commission made up of business, union and voluntary sector leaders, said extending the Living Wage depended on the Government adopting a goal to increase the voluntary take up of companies paying higher rates to at least a million more worker by 2020, otherwise families will continue to rely on food banks and “unsustainable debt”.

Therefore this Council:-

1. Supports the introduction of a Living Wage to all staff including school staff.
 2. Will introduce the Living Wage for all directly employed staff in October 2014.
 3. Will make the case for the Living Wage with other major employers in Rotherham.
16. Motion - General Questions at Council Meetings
Motion is to remove from Section 7 (General questions at Council meetings) subsection 11 and 12 and replace it with:-
- All questions correctly submitted before 12 noon on the Monday prior to the Council meeting shall be answered at the Council meeting by the appropriate Member.
17. Motion - New Council
Shaun Wright claims he was part of a collective dung heap responsible for the safeguarding of children in Rotherham and therefore will not personally resign. In view of this and the ensuing public outrage, Labour no longer commands the support of the public to continue in office. All current Labour members should be required to submit themselves for re-election in order that we implement a new Council with a new mandate to govern the town.

18. To determine any item which the Mayor is of the opinion should be considered as a matter of urgency

J. COLLINS,
Director of Legal and Democratic Services.

2nd September, 2014.

**COUNCIL MEETING
2nd July, 2014**

Present:- Councillor Clark (Deputy Mayor) (in the Chair); Councillors Ahmed, Ali, Andrews, Astbury, Atkin, Beaumont, Beck, Buckley, Cowles, Currie, Cutts, Dalton, Doyle, Ellis, Finnie, Foden, Gilding, Gosling, J. Hamilton, N. Hamilton, Hoddinott, Hunter, Hussain, Jepson, Johnston, Kaye, Lakin, McNeely, Middleton, Read, Reeder, Reynolds, Robinson, Roche, Roddison, G. A. Russell, Sangster, Sansome, Sharman, Sims, Smith, Steele, Stone, Swift, Turner, Tweed, Vines, Wallis, Watson, Whelbourn, Whysall, Wootton and Wyatt.

A17 COUNCIL MINUTES

Resolved:- That the minutes of the meetings of the Council held on 6th June, 2014, be approved for signature by the Mayor.

Mover:- Councillor Stone

Seconder:- Councillor Lakin

A18 FREEMAN OF THE BOROUGH

Consideration was given to the granting of the Honour of Freedom of the Borough.

Resolved unanimously:-

That, pursuant to Section 249(5) of the Local Government Act, 1972 the following person, who has rendered eminent service to the sport of football and his long and friendly association with the Borough, be admitted as Honorary Freeman of the Borough and arrangements be made to present this Honour:-

Anthony Roy Stewart

Mover:- Councillor Stone

Seconder:- Councillor Lakin

**COUNCIL MEETING
2nd July, 2014**

Present:- Councillor Clark (Deputy Mayor) (in the Chair); Councillors Ahmed, Ali, Andrews, Astbury, Atkin, Beaumont, Beck, Buckley, Cowles, Currie, Cutts, Dalton, Doyle, Ellis, Finnie, Foden, Gilding, Gosling, J. Hamilton, N. Hamilton, Hoddinott, Hunter, Hussain, Jepson, Johnston, Kaye, Lakin, McNeely, Middleton, Read, Reeder, Reynolds, Robinson, Roche, Roddison, G. A. Russell, Sangster, Sansome, Sharman, Sims, Smith, Steele, Stone, Swift, Turner, Tweed, Vines, Wallis, Watson, Whelbourn, Whysall, Wootton and Wyatt.

(THE CHAIRMAN AUTHORISED CONSIDERATION OF THE FOLLOWING URGENT ITEM IN ORDER TO PROCESS THE MATTER REFERRED TO)

A19 ELECTION OF CHAIRMAN

Resolved:- That Councillor John Foden be elected Chairman of the Rotherham Borough Council for the remaining part of the Municipal Year and that he be entitled to the style of Mayor by virtue of Section 245(1) of the Local Government Act 1972.

Mover:- Councillor Stone

Seconder:- Councillor Lakin

Councillor Foden thereupon made and subscribed the statutory declaration of acceptance of office.

(The Mayor (Councillor John Foden) assumed the Chair)

A20 COMMUNICATIONS

(1) The Acting Chief Executive submitted the following petitions which had been referred to the appropriate Directorates for consideration:-

- Containing 5,758 signatures asking for 'Rotherham Metropolitan Borough Council to withdraw the plans to close the following thirteen centres – Brampton Cortonwood, Dinnington, Kimberworth, Marcliff, Meadows, Park View, Rockingham, Ryton Brook, Silver Birch, Sue Walker, Thorpe Hesley, Thurcroft and Wath Victoria.
- Containing 90 signatures from residents requesting speed humps at High Hazel Crescent, Highfield View and Nunnery Crescent, Catcliffe.

(2) The Acting Chief Executive submitted apologies for absence from Councillors Dodson, Godfrey, Havenhand, Johnston, Lelliott, Pitchley, Rushforth and M. Vines.

A21 QUESTIONS FROM THE PUBLIC

A member of the public asked would the Chairman define what was "Bullying", in relation to the RMBC Code of Conduct?

Councillor Gosling, Chairman of the Standards Committee, referred to the section of the Code of Conduct and explained that Elected Members were obliged not to bully any person. The Code did not define bullying. Therefore, when an allegation of bullying was being considered account would be taken of any reasonable definition that was available for example in dictionaries, H.R. policies or from the Advisory, Conciliation and Arbitration Service (ACAS).

In a supplementary question the member of the public expressed his disappointment that bullying could not be specifically defined and referred to a complaint at a Parish Council and asked how this could be addressed if there was no definition.

Councillor Gosling, Chairman of the Standards Committee, referred the member of the public back to his original answer above.

A22 STANDARDS COMMITTEE

Resolved:- That the reports and minutes of the meeting of the Standards Committee (Section B) (pages 1B to 5B) be adopted.

Mover: Councillor Gosling

Seconder: Councillor Sims

A23 CABINET MINUTES

Resolved:- That the reports and minutes of the meetings of the Cabinet (Section C) (pages 1C to 12C) be adopted.

Mover:- Councillor Stone

Seconder:- Councillor Lakin

A24 DELEGATED POWERS

Resolved:- That the reports and minutes of the meetings of Cabinet Members as listed below be adopted:-

- Children, Young People and Families Services – Pages 59D to 72D (Section D)
- Communities and Cohesion – Pages 39E to 43E (Section E)
- Culture and Tourism – Pages 34F to 36F (Section F)
- Regeneration and Development – Pages 55G to 75G (Section G)
- Adult Social Care – Pages 50H to 53H (Section H)

- Safe and Attractive Neighbourhoods – Pages 60J to 73J (Section J)
- Health and Wellbeing – Pages 30K to 34K (Section K)
- Waste and Emergency Planning– Pages 36L to 42L (Section L)
- Deputy Leader – Pages 31N to 34N (Section N)
- Education and Public Health – Pages 1F to 3F (Section F)
- Adult Social Care – Pages 1H to 11H (Section H)
- Safe and Attractive Neighbourhoods – Pages 1J to 10 J (Section J)

Mover:- Councillor Stone

Seconded:- Councillor Lakin

A25 AUDIT COMMITTEE

Resolved:- That the reports and minutes of the meeting of the Audit Committee (Section P) (Pages 22P to 28P) be adopted.

Mover:- Councillor Kaye

Seconded:- Councillor Sims

A26 LICENSING BOARD

Resolved:- That the reports and minutes of the meeting of the Licensing Board (Section Q) (Pages 26Q to 3Q) and Section P (Pages 1P to 2P) be adopted.

Mover:- Councillor Dalton

Seconded:- The Mayor
(Councillor John Foden)

A27 HEALTH AND WELLBEING BOARD

Resolved:- That the reports and minutes of the meeting of the Health and Wellbeing Board (Section S) (pages 76S to 91S) be adopted.

Mover:- Councillor Doyle

Seconded:- Councillor Lakin

A28 PLANNING BOARD

Resolved:- That the reports and minutes of the meetings of the Planning Board (Section T) (pages 60T to 73T) be adopted.

Mover:- Councillor Atkin

Seconded:- Councillor Smith

A29 QUESTIONS TO CABINET MEMBERS

(1) Councillor C. Vines why could the revenue not be raised from the disposal and sale of assets to fund some of the Children's' Centres you were closing?

Councillor Wyatt explained that the Council did not want to close Children's Centres, but found itself in a position where the funding had been withdrawn by Central Government. However, in disposing or selling any of its assets, the Council would receive a capital receipt. Under Local Authority legislation, regulations and professional accounting rules, the Council was not able to use a capital receipt to fund the ongoing operational cost of its services.

Councillor Vines confirmed that he would be willing to forego his Special Responsibility Allowance and £1,000 from his basic allowance if other Councillors followed suit in order to keep some of the Children's Centres open.

Councillor Wyatt pointed out that the cost of keeping the Children's Centres open would be in the region of £2 million.

(2) Councillor Hunter asked about the new build school for the Eastwood area and asked if this school be a PFI financed school project and if so what cost would this add further to the already overstretched Council debt and budget burden to RMBC?

Councillor Wyatt explained that this was not a PFI project. Funding had been obtained from the DfE with Rotherham Council providing an additional £2 million of borrowing to meet the project's total costs.

(3) Councillor Cutts asked did RMBC employ through agency staff ex-employees of RMBC dismissed or made redundant on seasonal work.

If so did the Council endorse the zero hour contracts imposed upon most of the agency staff they supplied to RMBC?

Councillor Lakin explained that there had been much interest in the media of late over zero hour contracts with concerns being expressed about increasing use of this method of employment by some organisations in a manner that could be perceived to be exploitative.

The Council had always made use of casual workers who registered an interest in undertaking a particular type of work on an as and when basis.

Casual work by its nature was generally infrequent, for instance to cover for short term sickness absence or for very particular types of work which only occurred in specific short term circumstances, an example being exam invigilators around May/June.

Casual workers applied for such work understanding that its nature would be infrequent and equally that they were free to turn down any offers of work when they arose. Indeed, this could be part of its attraction.

Casual workers received the same rates of pay and holiday entitlement as contracted hour employees. Holiday entitlement was calculated by aggregating any periods of work that they may undertake over a period of time for which they were recompensed with appropriate sick pay. Statutory sick pay and maternity pay was paid in appropriate circumstances subject to qualification rules.

Casual workers may at any time opt to join the Local Government Pension Scheme and teachers working on a casual basis were enrolled into the pension scheme from day one.

The usage of these employees was also monitored and where it became clear that a casual worker had been asked to work on a very frequent and continuous basis, then they would normally be offered a contract of employment with guaranteed contractual hours.

The hours worked by casual employees over the 2012/13 tax year equated to only 63 full time equivalent employees or 1% of the Council full time equivalent workforce.

It was possible that workers supplied by an Agency may have previously been employed by the Council. It would not be the Council's intention to work with someone who the Council had dismissed where this was for grounds of gross misconduct. Agencies were responsible for undertaking their own pre-employment checks, which would vary dependant on the job performed and also would take up references on behalf of their employees. Currently the only limitation on organisations covered by the Redundancy Modifications Order (1996) such as local Councils, was that anyone made redundant from a public body must have a minimum of a four week break in employment.

While invoices for time worked by any Agency worker would ultimately come through to the Council to be paid via Procurement colleagues, local service managers were responsible for accepting employees supplied on the day.

(4) Councillor Reynolds asked why did RMBC not record all Council meetings and put the unedited recording on the Council website so as to make it available for all citizens to see as they were many people with disabilities who could not get into the Town Hall including service men and women from the town who were based or serving away.

The Leader explained the Council was committed to openness and transparency and had been considering the recording and transmission of Council meetings. There were proposed new regulations (the Openness of Local Government Bodies Regulations 2014) which, if introduced,

would allow the public to film, photograph or make audio recordings of meetings. These regulations would inform the development of the Council's approach to the recording and transmission of its proceedings.

Councillor Reynolds pointed out that it was a relative easy procedure to stream the content of the meeting on the Council's website.

The Leader confirmed that with new technology it was relatively easy for those that were more technology minded.

(5) Councillor Turner asked what was the total cost to RMBC to get out of or replace the RBT Contract?

Councillor Wyatt explained that as previously explained by the Leader to this Council Chamber on the 17th April 2013, there was no 'cost' to the Council for ending the RBT Partnership. The Council made no payment for getting out of the contract early.

The Council paid BT for the investments it made in services, financial investments that RBT had been recovering through the charges for the delivery of services and payments that ended sooner than originally envisaged.

The Council had achieved substantial financial benefits since the early completion of the partnership through (a) savings made while re-integrating services into the Council and (b) income generated by providing a HR and payroll service to Doncaster Council. The ability and freedom to achieve these benefits was one of the key reasons for ending the partnership early.

Councillor Turner also asked why the Council had spent thousands of pounds on the joint venture only to realise that it had made a fatal error and was disappointed with the response.

Councillor Wyatt pointed out that even without the joint venture there would have been a cost to the services that were provided and the joint venture provided that level of investment that was required at the time. However, as time progressed it was decided that the contract would be terminated early in order to access the benefits that were achievable.

(6) Councillor Reeder asked had the Council already got enquiries for the land left vacant after the demolition of Doncaster Gate Hospital. If so what was the land to be used for by these potential developers, would it be commercial, hotel or housing?

Councillor Smith explained that the Council had received some informal interest from developers, but this had not included any details of developers' ideas or proposals. There would be a further formal marketing process commencing in July when the site was cleared. Any proposals

submitted to the Council at the end of the marketing exercise would be brought forward for Cabinet to consider, before the site was finally sold.

The site could be suitable for C2 (care homes nursing homes etc.) C3 residential) and D1 non-residential institutions (clinics/health care etc.). This was included in the current draft of the sites and strategies plan to be consulted on later this summer so may be subject to change.

Councillor Reeder also asked what had been done with the stone.

Councillor Smith confirmed that this was in store.

(7) Councillor Cowles explained that a manifestation of mass immigration was that many school children did not speak English as a first language, affecting the education of existing pupils. What was the percentage of pupils in Rotherham whose first language was not English and were there schools where this percentage was greater than the national average?

Councillor Lakin confirmed that the percentage of pupils in Rotherham whose first language was not English was 9.5%. The national average was 14.5% and there were seventeen schools who were above this.

Councillor Cowles also asked if this number had increased over the last two years and which areas were most affected?

Councillor Lakin confirmed this would be responded to in writing.

(8) Councillor Parker why did Rotherham Council believe they have the right to deny a debate on the closure of Rotherham Sure Start Centres when a petition of 6000 signatures has been received?

The Leader explained that the Council's Policy with regard to handling and responding to petitions was developed in accordance with the Local Democracy, Economic Development and Construction Act 2009. The Council resolved that for a petition to be considered in a Council debate it must be supported by 5% of the population of the Borough. As the numbers supporting the petition in respect of the closure of Children's Centres did not reach this level a Council debate was not triggered.

A request had been made for the petition scheme to be looked at and this would be given further consideration.

Councillor Parker also referred to the schemes in Hull and Sheffield were reflected lower figures than in Rotherham which was smaller in population and asked why Rotherham's was so high.

The Leader explained that the scheme was developed in accordance with the relevant Act and consideration would be given to the scheme to see if the numbers reflected could be reduced.

(9) Councillor Gilding asked if efforts could be made to improve the "Gateway" roads into the town, because at the moment the impression being conveyed to visitors was that Rotherham was a third rate town?

Councillor Smith explained that the Council had, over recent years, invested £5 million in a Highway (Capital) Maintenance Programme which had reduced the proportion of main routes (A roads) whose condition required significant works from 5% to 3%; this compared very favourably to a national average of 6%.

Additionally, a £3 million investment had been made in Street Lighting LEDs for all main routes in Rotherham and would be delivered over a three year programme. The Council had also committed some of the Department for Transport highway grants to deal with issues relating to some of the 'A' roads such as Moorgate Road, The Whins and Meadowbank Road.

Some of these principal routes such as Bawtry Road have also benefited from the wild flower planting scheme which had attracted many positive comments from both residents and visitors to the Borough.

With regards to grass-cutting and street cleansing, the Council had to strike a balance between the places where people lived and the principal roads and gateways; the current approach was to give each an equal weighting in terms of resources to other areas of the Borough. Whilst it was possible to increase for example the frequency of grass-cutting on the principal routes into town, this would mean reducing what was done elsewhere. Officers were, however, working up options to increase the frequency of grass-cutting and improve the quality, and they would be asked to give consideration to the point that was being made as part of this work.

(10) Councillor C. Vines asked was it true that the green bin collection was to be removed and it would only be available to people who paid for the service in addition to the Council Tax they were paying now for this service?

Councillor Smith reported there had been no decision taken to introduce charges for the collection of green waste. Under the Controlled Waste (England and Wales) Regulations 2012, green waste was classed as domestic waste for which a reasonable charge may be made for collection.

As part of the budget proposals for 2014/15 budget the Council took the decision to operate the green waste service during the main growing season only, i.e. the service would cease operation with effect from Friday 31st October, 2014 and re-commence in April, 2015. During the winter period, residents would still be able to dispose of green waste at any of the Council's Household Waste Recycling Centres.

(11) Councillor Hunter asked was the proposed new build school in the Eastwood area a direct result of the increase in Immigration in the area?

Councillor Lakin confirmed that there had been a shortage of primary school places in the central area of the Borough for several years due to the site location of the existing schools and the lack of space available to expand them which had been impacted upon due to a combination of factors such as rising birth rates in the area (rising birth rates was a national issue and several learning communities in the Borough have been impacted upon and school expansions have had to be facilitated to accommodate rising cohort numbers), relocation of people from other areas of the Borough due to financial/personal circumstances, relocation to Rotherham from other areas both regionally and nationally and new arrivals from outside the UK.

(12) Councillor Cowles referred to the numerous foreign visits which have taken place by senior Councillors during the past two years and asked if he could be informed of the ten most important tangible benefits to have accrued that have been implemented and how have they benefitted the lives of the ordinary tax payers of Rotherham?

The Leader explained that the key benefit of such trips were:-

- It allowed the Council to work with other towns/cities; exchanging ideas and best practice, which could be used to improve our service delivery.
- Business links with these places, potentially leading to inward investment; delivering jobs and increased business rates.
- Raising the profile of Rotherham, which was seen as an outward looking place rather than insular and inward looking.

Some specific benefits from the visits also included:-

- The RMBC Business Incubator Network receiving accreditation as the only Soft Landing Incubator in England which formed the basis of growth and prosperity ERDF funded project which had attracted approximately £800K of European funding into Rotherham. The project worked with Rotherham companies to assist their growth into international markets and to date had created 50 new jobs and assisted 81 businesses.
- Some overseas small businesses have set up in the Council's incubation centres after foreign visits. This also helped to establish co-operation with overseas incubators which gave a direct route to advice and support for Rotherham companies looking to access markets in those countries (i.e. Poland & Russia)
- Researching the background of incoming communities gives a greater understanding of their culture; influencing community engagement and project delivery in those communities. Rotherham

continued to work with other UK towns on Roma migration issues and was considered to be an exemplar authority for its work with the Roma community.

- Arranging visits to the Borough by potential investors (i.e. China and Korea).
- Influencing European Policy making, and investment programmes. As an example, the EU (Going Local) Programme, which had involved LGYH and led to changes in the vehicle fleet and the use of electric vehicles.
- Encouraging inward investment in the city region:-
 - Sverdrup Steels Norway - August 2012 - New Investment.
 - Liebherr - Switzerland - August 2012 - New Investment.
 - Moller UK - Germany - September 2012 - New Investment.
 - Cetix Group - Norway - September 2012 - Takeover & Investment.
 - Webhelp TSC – France - February 2013 - Takeover.
 - Heckett Multiserve - USA - April 2013 - Investment.
 - Connexion 2 - USA - May 2013 - Take over.
 - Bradken - Australia - July 2013 - New Investment.
 - S3-ID - Singapore - July 2013 - New Investment.
 - Sarclad - USA - September 2013 - New Investment.
 - Intersnack (KP Nuts) - Germany - October 2013 - Takeover & Investment.
 - Maple Leaf - Mexico - October 2013 - Takeover.
 - Electro Enterprises - USA - November 2013 New Investment.
 - Norham Plastics France - November 2013 - New Investment.
 - AMG Superalloys - USA - January 2014 - Takeover.
 - Focus NDT - USA - June 2014 – Takeover.
 - Esco GB - Singapore - June 2014 - New Investment.

Answers to all questions that remained unanswered after the thirty minute guillotine would be provided for all Members in writing.

A30 QUESTIONS TO SPOKESPERSONS

There are none.

A31 MEMBERSHIP ARRANGEMENTS 2014/15

Consideration was given to requests for:-

- To add Councillor Roche to the membership of the Planning Board and for Councillor Currie to be added as substitute for Rotherham South Area Assembly for the Planning Board.

- To remove Councillor Pitchley from the Health Select Commission and to add Councillor Robinson to the membership of the Health Select Commission.

Resolved:- (1) That Councillor Roche be added to the membership of the Planning Board and Councillor Currie be named substitute for Rotherham South Area Assembly.

(2) That Councillor Robinson be added to the membership of the Health Select Commission and Councillor Pitchley be removed.

Mover:- Councillor Stone

Seconder:- Councillor Lakin

A32

SCRUTINY ANNUAL REPORT AND SCRUTINY UPDATE

Councillor Whelbourn presented the 2013/14 Annual Report which presented a summary of the work undertaken during the last municipal year and in doing so welcomed the opportunity to give an update on activity and achievements from 2013/14 for each of the Select Commissions and how the Overview and Scrutiny Management Board had overseen its own work programme as well as that of the Select Commissions.

Resolved:- That the Scrutiny Report for 2013/14 be received and the update noted.

Mover:- Councillor Whelbourn

Seconder:- Councillor Steele

**THE CABINET
9th July, 2014**

Present:- Councillor Stone (in the Chair); Councillors Doyle, Lakin, McNeely and Smith.

Also in attendance Councillor Whelbourn (Chairman of the Overview and Scrutiny Management Board)

Apologies for absence were received from Councillors Beck, Hussain, Rushforth and Wyatt.

C13 QUESTIONS FROM MEMBERS OF THE PUBLIC

(1) A member of the public had seen on the television recently Yvette Cooper responding to the Home Office and her reporting the names of different places that had been the subjects of child sexual exploitation and asked why it was deemed necessary to continue to degrade the town of Rotherham, when it was more appropriate to name the culprits rather than give damning publicity about the town. Also there had been a recent article in Private Eye criticising Rotherham and its M.P.'s and asked if the Council would repel this kind of publicity?

The Leader agreed with the member of the public that it was wrong to keep lambasting the town of Rotherham over the claims of child sexual exploitation when people were now doing a good job, along with the positive things happening in Rotherham.

The Leader volunteered to send a letter to Yvette Cooper raising his publicity concerns.

(2) A member of the public asked if the Inspector's final report on the Core Strategy was legally binding on the Council or whether it could be challenged further in any way?

Councillor Smith, Cabinet Member for Planning, Highways and Street Scene Services, confirmed that, subject to adoption by full Council, the Core Strategy (as amended by the Inspector's report) would then be binding for the plan period of fifteen.

C14 DECLARATIONS OF INTEREST

There were no Declarations of Interest to report.

**C15 GENERAL FUND:- BUDGET PRINCIPLES: 2015/16 AND ONWARDS;
2015/16: PROPOSED BUDGET SETTING TIMETABLE; AND 2014/15:
REPORTING IN YEAR FINANCIAL BUDGET PERFORMANCE**

The Leader introduced a report by the Director of Finance, which explained that the Council refreshed its Budget Principles last year for setting the 2014/15 Budget in light of announcements that further significant funding reductions for Local Government were likely to continue until at least 2018. Having now had the opportunity over the last year to listen to its citizens, residents and other interested stakeholders, Cabinet Members have asked officers to prepare a Budget for 2015/16 and future years that offered 'Fair Choices in Hard Times'. This report set out these Budget Principles and the key enablers that would ensure these principles were met, focusing on:-

- Fairness.
- Meeting need.
- Responding to local concern.
- Using funding wisely.

The report also requested that Cabinet approve the proposed Budget Setting Timetable for the 2015/16 Revenue Budget and Medium Term Financial Strategy (MTFS), and the proposed approach to reporting the Council's in-year financial performance to Cabinet for the financial year 2014/15.

Resolved:- (1) That the 'Fair Choices in Hard Times' Budget Principles on which the 2015/16 General Fund Revenue Budget and Medium Term Financial Strategy will be based be approved.

(2) That the proposed budget setting timetable for the Revenue Budget 2015/15 and Medium Term Financial Strategy be approved.

(3) That the proposed approach to reporting to Cabinet the Revenue and Capital forecast outturn position for 2014/15 financial year onwards be approved.

C16 SCHOOL FUNDING 2015/16 AND BEYOND

Councillor Lakin, Deputy Leader, introduced a report by the Strategic Director of Children and Young People's Services, which provided details of recent Government announcements with regard to future funding for schools and summarised the potential financial implications for the Local Authority, its maintained schools and academies when on:-

- 27th March, 2014 the Department for Education (DfE) issued the Consultation: Savings to the Education Services Grant (ESG) for 2015/16.

- 13th April, 2014 the DfE issued the Consultation: Fairer Schools Funding in 2015/16 which set out the Departments proposal to allocate an additional £350m to Local Authorities for School Funding from 2015/16.
- 6th May, 2014 HM Treasury (HMT) published the final Directions and the expected outcome of the Teachers' Pension Scheme valuation resulting in an increase in the employer contribution rate.

For 2013/14 the amount of ESG paid was £4.679m. For 2014/15, due to the estimated number of academy convertors during the year, the value of grant to be paid was expected to reduce by approximately £1.2m and by a similar amount in 2015/16. These anticipated grant reductions would contribute to the overall funding gap of the Council as the reduction in grant had been treated as a corporate matter. The estimated grant reductions have been taken into account in the Council's financial planning.

The DfE calculation for Rotherham estimates that the level of funding to be allocated to the Council's schools in 2015/16 would be standstill in cash terms – Rotherham was not expected to benefit or lose as a result of the proposals.

In terms of the Teachers' Pension Scheme assuming pay awards of 1% and estimated teachers' pensionable pay of £74.9m in 2015/16 a 2.3% increase in employer's contributions would cost approximately £1.7m (excluding the impact of any proposed academy conversions).

Of the total of teachers' pensionable pay (£74.9m) approximately £0.5m related to teachers who were employed directly by the Children and Young People's Service. The resulting pressure on the Directorate would be around £12k per year.

The remaining pressure would need to be met by individual schools and academy budgets for which the DfE have indicated that there would be no additional funding.

Resolved:- That details of the Government announcements and the potential financial implications for the Council, Rotherham Schools and Academies be noted.

C17 ROTHERHAM LOCAL PLAN: ADOPTION OF THE CORE STRATEGY

Councillor Smith, Cabinet Member for Planning, Highways and Street Scene Services, introduced a report by the Strategic Director of Environment and Development Services, which asked that the Cabinet recommend that the Core Strategy to be referred to Council for formal adoption as part of Rotherham's Local Plan. Following public examination, the Inspector's report on the Core Strategy has found it to be "sound" subject to some limited changes.

After looking at the plan the Inspector at first said the target should be much higher. More evidence was presented at a further hearing and a strong case made for a lower, local housing target. The Inspector had now given his final verdict and agreed with the Council's case. This was excellent news for Rotherham.

The Inspector has said that the Core Strategy was sound subject to some limited changes. He considers that we have fully met all the legal requirements and have complied with the duty to co-operate with other authorities and bodies, noting that there was "...ample evidence to demonstrate the Councils commitment to co-operation."

The key changes set out in the Inspector's report were: -

- Housing numbers – the Inspector's initial view in January was that the housing target for the Plan period (2013-2028) should be increased to 17,133. This would have meant around 3,000 extra homes on Green Belt land. The Inspector had now been convinced by further evidence that the target should revert to our original figure. This was 850 new homes per year, plus shortfall in delivery against that target spread across the Plan period. This required the Core Strategy to plan for a total of 14,371 new homes. He had, however, recommended changes which committed the Council to produce an up-to-date Strategic Housing Market Assessment. This work had already been started and the Council were working closely with Sheffield City Council on the project.
- Phasing of development sites – the changes delete any phasing of sites (i.e. which development sites should come forward first). This brought the Core Strategy into line with the National Planning Policy Framework. However, although it was not an overriding factor, it still allowed the Council to take account of brownfield status when allocating sites for development.
- Bassingthorpe Farm – was confirmed as a Strategic Allocation in the Core Strategy, allowing it to come forward ahead of other sites in the Sites and Policies document. This would allow new homes to come forward quicker to tackle the housing shortage.
- Dinnington – the Council's preference for a Broad Location for Growth to the east of Dinnington was supported.
- Affordable Housing – the 25% target was endorsed and some policy changes on commuted sums and viability were included. These clarified and strengthened the policy while exempting self-build developments from the requirements.

- Waverley – was classed as a Principal Settlement in the Core Strategy settlement hierarchy, rather than as a Local Service Centre. This reflected the scale of development taking place.
- Renewable and low carbon energy – the changes better aligned the Core Strategy with national policy and the move by Government to set future energy efficiency standards through national building regulations.
- Infrastructure – the changes amended the Core Strategy to set up a mechanism to ensure the monitoring and delivery of the strategy and the timely provision of the infrastructure on which it depended.

Cabinet Members wished to formally thank the Forward Planning staff in challenging the figures set down in the Inspector's report and for their hard work in drawing this to a conclusion.

(1) Resolved:- That the Inspector's report and his recommended main modifications be noted.

(2) Recommended:- (a) That the Core Strategy, as modified, be formally adopted as part of Rotherham's Local Plan.

(b) That authority be delegated to the Planning Manager and Cabinet Member for Planning, Highways and Street Scene Services to make any minor changes (e.g. typing errors, formatting and images) necessary prior to publication of the adopted Core Strategy.

C18 EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs listed below of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006).

C19 SOUTH YORKSHIRE TRADING STANDARDS UNIT

Further to Minute No. 166 of the meeting of the Cabinet held on 9th February, 2011, Councillor McNeely, Cabinet Member for Safe and Attractive Neighbourhoods, introduced a report by the Director of Legal and Democratic Services, which made reference to the liability that had arisen in relation to the former South Yorkshire Trading Standards Unit.

The Chief Executive was given authority to negotiate a settlement of the potential claim that may be brought by Sheffield City Council in relation to the accumulated deficit of the Unit. This report provided an update upon the steps taken to resolve this matter.

The financial information and risks and uncertainties associated with this settlement were set out in detail as part of the report.

Resolved:- That the settlement of the potential claim by Sheffield City Council upon the basis outlined in the report be approved.

(Exempt under Paragraph 5 of the Act – information in respect of which a claim to legal professional privilege could be maintained in legal proceedings)

C20 SOUTH YORKSHIRE BROADBAND PROJECT

The Leader introduced a report by the Strategic Director of Environment and Development Services, which sought approval to proceed with the Broadband Delivery UK (BDUK) project. The alternative, to not approve the project, would leave South Yorkshire at risk of failing to achieve the Government broadband targets and its businesses and citizens at a disadvantage.

Further information was provided on the background to this project, the progress to date, the proposal, next steps and moving forward.

A decision was required, to meet the contract and funding requirements.

Resolved:- (1) That the tender response from BT be accepted and that the project moves to contract and delivery.

(2) That the Council agrees to underwrite the required local funding contribution of £1.596 million whilst a bid to SCRIF was developed, in order to allow a contract to be signed with BT in August, 2014.

(3) That an additional contingency budget of £124,000 capital funding be provided to cover the costs of unforeseen events. This cost to be added to the bid to SCRIF if permissible, and underwritten by the Council.

(4) That the Council contribute £112,500 of revenue funding over three years to fund the creation of a programme management team. The team would be employed by Barnsley Metropolitan Borough Council.

THE CABINET
6th August, 2014

Present:- Councillor Stone (in the Chair); Councillors Beck, Doyle, Hussain, Lakin, McNeely, Rushforth and Wyatt.

Also in attendance Councillor Whelbourn (Chairman of the Overview and Scrutiny Management Board).

An apology for absence was received from Councillor Smith.

C21 QUESTIONS FROM MEMBERS OF THE PUBLIC

(1) A member of the public asked if approval had been sought for the running of a Madrassah on Broom Lane, whether there had been any consultation with residents or members of the public in that area and whether consideration should have been given to using this property as a children's centre or affordable housing?

Councillor Hussain, Cabinet Member for Communities and Cohesion, understood that this former Doctors' Surgery was sold and purchased by a private individual who turned the premises into a faith school for young people in the community.

It was uncertain if there was a need for planning permission for a change of use for the building and it was assumed that the necessary rules and regulations with regards to safeguarding were being adhered to.

In a supplementary question, the member of the public asked if any individual could purchase a private house and use it for a community cohesion purpose and whether the Council were shutting its eyes to certain matters?

Councillor Hussain, Cabinet Member for Communities and Cohesion, pointed out that if there were any concerns over a particular property then this could be picked up with the relevant people for investigation. In terms of the property on Broom Lane the owners of the Madrassah were working in partnership with the community and had agreement by the church opposite to use their car park, which indicated that two different faiths could work together to deliver teaching for Rotherham children.

The Strategic Director of Children and Young People's Services confirmed that people could open faith schools and teaching premises, but were bound by safeguarding rules. If there were any particular concerns about such properties then this should be forwarded on and the issues would be investigated.

(2) A member of the public asked about the adoption of the Local Plan by Council next month and asked if there was to be any further public consultation on the Sites and Policies Document and if any comments received would be considered before the document was adopted?

The Director of Streetpride confirmed that there was to be a prescribed process of consultation which would give the public an opportunity to make further comments.

In a supplementary question the member of the public pointed out the reason for his question was based on his concerns for the consultation process as he had not received any response to his representations on last year's consultation on the Sites and Policies Document. He also pointed out that Redrow Homes were already measuring up a road in Whiston, which would give the public the impression that developments were going to happen irrespective of what the consultation process revealed.

The Chief Executive confirmed that the Local Development Plan and Core Strategy had been the subject of substantial local consultation and in line with national guidelines subsequently considered by the Independent Inspector, who made a number of recommendations. Taking account of public concern the Council challenged certain elements of the Inspector's decision, which led to a successful reduction in the overall housing numbers. The next stage would follow a similar format with the Sites and Policies Document putting a series of proposals forward. All comments would then be reconsidered by the Inspector prior to adoption by full Council.

C22 DECLARATIONS OF INTEREST

Councillor Wyatt declared a personal interest in Minute No. 31 (Business Rate Relief for the new KP Nuts Development at Hellaby) on the grounds that he was related to some people who were members of the Pension Fund at KP Nuts.

Councillor Hussain declared a personal interest in Minute No. 34 (Applications for Hardship Relief) on the grounds that he knew one of the applicants.

Councillor Hussain declared a personal interest in Minute No. 35 (New Discretionary Rate Relief Top Up Applications) on the grounds that he had dealings with these groups in his role as Cabinet Member for Communities and Cohesion.

C23 OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014

The Leader introduced a report by the Director of Legal and Democratic Services, which set out the changes introduced by the Openness of Local Government Bodies Regulations 2014 which come into force on the 6th August, 2014. These Regulations introduced major changes to the way in which public Local Authority meetings may be reported, to allow filming and reporting on all forms of Social Media.

Although the Regulations did present a major change to the way in which people could report Council meetings, they also provided an opportunity to those involved to show the relevance and importance of the decisions made by the Council and the positive and constructive way in which Council business was conducted with a role to play in encouraging greater understanding of, and stimulating greater involvement in, local democracy.

The purpose of this report was to make Members aware of the changes arising from the new Regulations and the actions which the Council may wish to consider in responding appropriately to the new requirements and the need for amendments to the Council's Standing Orders.

The information set out in the report was largely taken directly from the Regulations, as well as the guidance issued by the Department for Communities and Local Government (DCLG), entitled "*Open and Accountable Local Government*".

Cabinet Members noted the changes to regulations and were informed that consideration would now be given to further investigation with costs associated with webcasting in the Council Chamber, Committee Rooms and the John Smith room

Resolved:- (1) That the changes introduced by the Regulations be noted.

(2) That the waiving of Standing Order 18 for the purposes of allowing filming of the Cabinet meeting today be approved.

C24 REVENUE BUDGET MONITORING 2014/15

Councillor Wyatt, Cabinet Member for Finance, introduced a report by the Director of Finance which provided details of progress on the delivery of the Revenue Budget for 2014/15 based on performance for the first three months of the financial year. It was currently forecast that the Council would overspend against its Budget by £6.752m (+3.2%).

Members would recall that when the 2014/15 Budget was set there was recognition that there was the potential for this to be a challenging year with the need to manage service demands very closely and that the level of balances reflected this potential increase in financial risk in the system.

The main reasons for the forecast overspend were:-

- The continuing service demand and cost pressures for safeguarding vulnerable children across the Borough.
- Cost pressures arising from some schools converting to academies.
- Income pressures within Environment and Development Services and ICT.
- Demand pressures for Direct Payments within Older People and Physical and Sensory Disability clients.
- Additional, property costs from the continued rationalisation of the Council's buildings as part of the efficiency drive to reduce operational costs.
- Some savings targets were currently pending delivery in full in 2014/15.

Cabinet had agreed the implementation of the opportunity for staff to apply for Voluntary Severance/Voluntary Early Retirement and where this could be supported these savings would help to reduce the in-year financial pressure and also contribute to closing the budget funding gap for 2015/16 and beyond.

As the current forecast outturn was significantly different to budget, Cabinet was asked to support the implementation of the same successful three stage strategy (Section 7.4 of this report) used in 2013/14 to bring spend in line with budget by the end of 2014/15.

The above actions would mitigate the current level of forecast overspend and assist the Council to deliver a balanced outturn and preserve its successful track record in managing both its in year financial performance and its overall financial resilience.

Cabinet Members noted the continuing service demand and cost pressures associated with safeguarding vulnerable children across the Borough and welcomed the extensive work taking place in order to bring down the cost of placements without significantly affecting the quality of services these children received.

Resolved:- (1) That the current forecast outturn and significant financial challenge presented for the Council to deliver a balanced revenue budget for 2014/15 be noted.

(2) That the three Stage Strategy to address the forecast overspend as detailed in this report, to bring spend in line with budget by 31st March 2015 be approved.

(3) That Members of Parliament be notified of concerns relating to budget pressures falling on the Council as a result of some Academy Conversions and implementing the requirements of the Care Bill.

C25 SCRUTINY REVIEW OF THE SANCTIONS AND CONDITIONALITY REGIME

Further to Minute No. 254 of the meeting of the Cabinet held on 21st May, 2014, the Leader introduced a report by the Strategic Director of Environment and Development Services, which detailed the outcomes of the scrutiny review of the sanctions and conditionality regime which was established in response to evidence suggesting that potentially unfair implementation of sanctions was taking place and making the most vulnerable families within the Borough more vulnerable. The purpose of the review was to ensure the Department for Work and Pensions' conditionality and sanctions regime was implemented fairly, consistently and flexibly, reflecting the needs and circumstances of claimants, with increased transparency and more effective partnership working.

The key findings of the review were grouped under four headings: Communication, Flexibility and Discretion, Vulnerable Claimants and Local Working Protocol. There was one overarching recommendation of the scrutiny review, with six recommendations beneath which were all accepted, directed to the partners on the Welfare Reform Steering Group, via Rotherham Partnership, which aimed to establish a local working protocol. The overall aim of this was to ensure complete fairness in the process of implementing sanctions in Rotherham. Within this framework, partners were specifically asked to consider the six elements.

As a consequence of the Scrutiny Review officers received good co-operation from the local Department for Work and Pensions and which assisted with the design of a local protocol that worked well with local citizens.

Following on from the Scrutiny Review the three Rotherham Members of Parliament were advised of the matters raised.

Cabinet Members welcomed this review and hoped that the work programme providers could be involved in the co-ordination of a programme that met the needs of local people.

Resolved:- (1) That the response to the Scrutiny Review of the Sanctions and Conditionality Regime recommendations be approved.

(2) That the scrutiny recommendation to establish a local working protocol around the DWP sanctions and conditionality regime be supported.

(3) That everyone involved in this review be thanked for their input.

(4) That the response to the Scrutiny Review be submitted to the next available meeting of the Overview and Scrutiny Management Board and partners as appropriate.

C26 CSE 2013/14 ANNUAL REPORT AND 2014/15 ACTION PLAN

Councillor Lakin, Deputy Leader, introduced a report by the Strategic Director of Children and Young People's Services, which provided a summary of some of the key achievements in the first year of the CSE Strategy against each of the seven strategic objectives and provided the next steps for 2014-15.

Further information was provided on the details of the partnerships achievements against the seven strategic objectives in the first year of the strategy incorporating case studies, areas of developed good practice and data. Details were also given of planned next steps for 2014/15.

It was to be noted that there have been significant changes in practice and recording procedures over the course of the year as part of the service development and improvement programme. Therefore some statistics, although similar in definition, would not be 'like for like' comparisons.

The Independent Inquiry of historic CSE in Rotherham commissioned by the Chief Executive was drawing to its conclusion and was to be published in September.

In addition, the report from the recent HMIC child protection inspection of South Yorkshire Police was still awaited, which incorporated the follow-up of the 2013 thematic CSE review.

Once published the findings from both these reports and associated recommendations would be incorporated into the multi-agency delivery action plan as appropriate.

Central to these developments was the creation of a Multi-Agency Safeguarding Hub (known as a MASH). Launched in August 2014, the co-located service would bring together key officers to not only tackle CSE, but also domestic abuse, anti-social behaviour and the wider safeguarding children agenda.

In addition, stronger links would be built with local communities, including EU migrants and procedures would be reviewed to make sure looked after children placed outside the area were protected in line with local plans.

Resolved:- That the progress to date by noted and the further development areas be approved.

C27 CHILDREN'S CENTRE BUDGET OPTIONS TO ACHIEVE REQUIRED SAVINGS

Further to Minute No. 7 of the meeting of the Cabinet held on 18th June, 2014, Councillor Rushforth, Cabinet Member for Education and Public Health, introduced a report by the Strategic Director of Children and Young People's Services, which approved the retention of three additional Children Centre buildings Wath Victoria Children's Centre (Wentworth North); Dinnington Children's Centre (Rother Valley South) and Park View Children's Centre (Rotherham North). This increase in the number of Children's Centres from the proposed nine to twelve would cost an additional £350K.

This report assessed the options in detail for budget adjustment, service re-configuration and possible income generation to address the £350K shortfall whilst continuing to achieve the required 2.2m savings.

However, in view of the important contribution that Children's Centres made to improving health outcomes health partners would be approached for a 230K contribution towards the 350k shortfall. This would equate to a 10% budget contribution from health based on the 2015/16 total children's centres budget.

If Health were unable to contribute financially to the shortfall, the Local Authority would have to lose Children's Centre front-line staff who currently delivered services and met health outcomes as part of the children's centre core purpose.

Under these circumstances, a request was made to approach Health to agree to taking on the responsibility for meeting all health outcomes under the Children's Centre Ofsted Framework. This would enable the Local Authority to refocus and prioritise the remaining frontline centre staff to meet the child development, school readiness, parenting elements of the children's centre "core purpose".

Exploration of the service budgets across Children and Young People's Services showed that there was no potential to contribute to the 350K shortfall in light of the significant budget savings to be achieved in 2015-16 and beyond. These services have already had significant budget reductions to achieve the Council's required savings.

On the basis of funding twelve centre buildings instead of the original nine proposed, a review of centre opening times, running costs and staffing structures had been undertaken to identify how the 350K shortfall could be addressed, which would realise £120K contribution towards the £350k shortfall.

Further service reconfiguration to achieve additional savings to further contribute to the shortfall would have a high risk of compromising the children's centre delivery to a point where it was no longer viable.

Cabinet Members were very mindful of the budget reductions from the Early Intervention Grant and the decision by the Council to retain as many Children's Centres as possible.

Resolved:- (1) That the report be received and the contents noted.

(2) That the following options to address the 350k shortfall be approved:-

- To approach Health partners for a £230k contribution.
- Proposal to achieve £120k from a further Children's Centres service reconfiguration.

C28 PRIORITY SCHOOLS BUILDING PROGRAMME (2)

Councillor Rushforth, Cabinet Member for Education and Public Health, introduced a report by the Strategic Director of Children and Young People's Services, which detailed the Department for Education (DfE) announcement on the 1st May 2014 that the Government would fund a further phase of the Priority School Building Programme (PSBP). The new phase known as PSBP 2, would follow on from the original PSBP launched in 2011 in which Rotherham were successful in their bid to replace Oakwood High School and Wath Victoria Primary School.

PSBP 2 would be a five year programme operating between 2015 and 2021 and would undertake major rebuilding and refurbishment projects in schools and sixth form colleges in the very worst condition.

The Local Authority (LA) was responsible for co-ordinating and submitting applications from all maintained schools and voluntary aided and controlled schools. Academies could either be included in the LA submission or apply on their own behalf.

Expressions of interest had to be submitted online by the 21st July, 2014 and the Local Authority had used the knowledge gained through Building Schools for the Future (BSF) and the Primary Capital Programme, the Asset Management Plan (AMP) and in liaison with the School Admissions Team to establish which schools would form the basis of an expression of interest from the Local Authority to the DfE for inclusion within the PSBP 2.

The Schools chosen were:-

- Badsley Moor Lane Junior School – Replace Junior School.
- Laughton Junior and Infant School – Replace with new school.
- Harthill Primary School - Replace temporary classrooms.
- Wales Primary School – Part new build/refurbishment.
- Swinton Community School.
- St Pius X RC High School.
- Newman School.

Cabinet Members noted the delays in initial Priority School Building Programme, but were content that Oakwood and Wath Victoria would be completed by next year.

Resolved:- That support be given for the inclusion of Swinton Community School, St. Pius X Catholic High School, Badsley Moor Lane Junior School, Harthill Primary School, Wales Primary School, Laughton Junior and Infant School and Newman School in the submission to the DfE for the PSBP 2.

C29 REVIEW OF NEIGHBOURHOOD CENTRES- PHASE TWO

Further to Minute No. 77 of the meeting of the Cabinet Member for Safe and Attractive Neighbourhoods held on 7th April 2014, Councillor McNeely, Cabinet Member for Safe and Attractive Neighbourhoods, introduced a report by the Strategic Director of Neighbourhoods and Adult Services, which detailed recommendations for fourteen of the twenty-three neighbourhood centres and emerging proposals for the laundry facilities. Recommendations for the remaining nine neighbourhood centres, laundry and guest bedroom facilities would be submitted to a future meeting.

Tenants residing on a scheme with access to a centre have to pay a mandatory communal facility charge (CFC) which was currently set at £4.77 per property per week as agreed within their tenancy agreement for use and access to the neighbourhood centre. This charge provided income for the centres to support the associated running costs.

A review of the centres was initiated following customer requests in relation to the potential to opt out of the communal facility charge and declining usage of the facilities by residents.

In addition, increasing management costs due to rises in utility costs and repairs and maintenance requirements, had resulted in the centres operating at an overall financial deficit and consequently creating budgetary pressures.

A thorough consultation exercise for each of the neighbourhood centres, including communal lounge areas, guest bedrooms and laundry facilities had been undertaken, to determine proposals relating to future use.

Based on a range of parameters including usage, financial information, Ward Member feedback and consultation responses from tenants the recommendations for the remaining twenty-three neighbourhood centres were as follows:-

- Retain four neighbourhood centres which were considered to be sustainable.

- Ten neighbourhood centres (including communal lounge, laundry and guest bedroom facilities) were considered to be unsustainable, of these it was proposed to:-
 - Convert eight centres to residential units; the centres would be converted and re-let as Council homes to support housing need and demand.
 - Asset transfer two centres; expressions of interest have been received which comply with the relevant policy. This would allow management of the centres and the associated costs to be transferred to the identified group (including removal of the communal facility charge) as well as retaining a community facility. The proposed asset transfer of the two units identified would transfer full management and maintenance responsibilities to the lessee. However, if asset transfer did not go ahead then the units would be converted to residential units.
- Five neighbourhood centres have been identified as unsustainable, however, current usage of the laundry facility was above the proposed minimum threshold. Recommendations would, therefore, be deferred until the laundry consultation had been concluded.
- Four neighbourhood centres were being deferred pending further analysis

It was recommended that further consultation in relation to the proposed laundry charge be undertaken to enable recommendations to be concluded.

A programme of investment would be undertaken to improve the service offer within retained centres including both decoration and new furniture as required to encourage further use of neighbourhood centres. This would support the Council's wider emerging older peoples housing strategy objectives in relation to maintaining independence, preventing social isolation and promoting health and wellbeing and would provide suitable facilities for what was hoped would be a wider range of health and social activities.

Resolved:- (1) That the decommissioning and alternative use of ten neighbourhood centres (including communal lounge, laundry and guest bedroom facilities) as identified in Appendix 1 be approved.

(2) That the retention of a further four neighbourhood centres as identified in Appendix 1 be approved.

(3) That the rationale for the laundry facilities as detailed in 7.3 be supported and the recommended consultation in relation to the proposed increased charge be approved.

(4) That the proposed next steps identified in 7.6 be noted.

C30 YORBUILD2 CONSTRUCTION FRAMEWORK

Councillor Wyatt, Cabinet Member for Finance, introduced a report by the Strategic Director Environment and Development Services, which set out proposals for the procurement of a YORbuild 2 Construction Framework and for the Council to continue in its lead role within the management of the YORhub frameworks.

The YORbuild1 Construction Framework had been in place since December, 2009 and had successfully delivered building projects both in Rotherham and more broadly in the Yorkshire and Humberside Region. The Framework provided for speedy, efficient and inexpensive procurement of construction contracts. It also supported local employment and economy objectives by providing employment and skills opportunities to local residents.

Local contractors would be advised about the opportunities from being involved in the Framework and encouraged to participate in it.

There could be a small unbudgeted cost associated with setting up the Framework, although there was only a small risk of this falling directly on the Council as other funding was expected to be available to cover the costs.

Resolved:- (1) That Rotherham continue as the lead authority for the South Area of YORbuild Construction Framework in procuring Yorbuild2 and enter into a partnership agreement with the other lead authorities for the procurement of the Framework.

(2) That a framework be entered into for contract agreements with the contractors appointed under the Framework.

(3) That the Cabinet Member for Planning, Highways and Street Scene Services be authorised to approve recommended lists of contractors for tender and, subsequently, lists of contractors for appointment to the Framework.

(4) That Rotherham continue to participate in the management of the YORhub frameworks including the YORhub Framework Board.

C31 BUSINESS RATES RELIEF FOR THE NEW KP NUTS DEVELOPMENT AT HELLABY

Councillor Wyatt, Cabinet Member for Finance introduced a joint report by the Director of Finance and Strategic Director of Environment and Development Services, which sought approval to support KP Nuts moving in to a new factory on the Hellaby Industrial Estate, by assisting the company with business rates relief. The company were moving from their

old building at Eastwood and investing circa £15 million in a new facility at Hellaby, safeguarding 144 jobs and creating 62 new jobs by 2016.

Business rates payable for the new building totalled £198,825.00, however this was based on an estimate that the Valuation Office Agency (VOA) provided on 16th October, 2013. A request has been made to the Valuation Office Agency for a formal valuation now that the property was occupied and operational. The final rateable value could be higher or lower than the estimate. This was £85,073 per annum higher than their existing building (based on estimate only). It was proposed to hold rates payable for the new building at the same level as the old building for three years until tax year 2017 – 18 subject to State Aid de minimis limits.

Cabinet Members were supportive of maintaining this business in Rotherham and the safeguarding of employment for local people.

Resolved:- (1) That the support to KP Nuts with their business rates payment for three years from the 2014/15 year be approved as this would enable the company to invest and grow here in Rotherham, safeguarding existing jobs and create new jobs in the future.

(2) That as a result of EU State Aid Regulations, the support be limited to 200,000 Euros over the three year period, which equates to £161,290 at 1.24 Euros to the £.

(Councillor Wyatt declared a personal interest in Minute No. 31 (Business Rate Relief for the new KP Nuts Development at Hellaby) on the grounds that he was related to some people who were members of the Pension Fund at KP Nuts)

C32 NOS. 25 - 29 HIGH STREET, 'THE THREE CRANES', AND NO. 29A HIGH STREET

Further to Minute No. 135 of the meeting of the Cabinet held on 27th November, 2013, Councillor Beck, Cabinet Member for Business Growth and Regeneration, introduced a report by the Strategic Director Environment and Development Services, which set out the formal request from a local businessman, Mr. Chris Hamby, for:-

- An additional long term capital finance loan from the Council of £300,000 to bring the re-development of Nos. 25 – 29 High Street 'The Three Cranes'; and No. 29a High Street, a former Georgian Town House, to a successful conclusion.
- A grant of £190,000 from the Council to help bridge the funding shortfall which had arisen through the unforeseen delays and additional costs incurred by Mr. Hamby in delivering this complex heritage project.

The previous loan facilities were to facilitate the purchase and subsequent re-development of Nos. 17,19 and 21 High Street along with the following listed buildings: Nos. 25 – 29 High Street ‘The Three Cranes’; No. 29a High Street a former Georgian Town House and The George Wright Building.

Development by a private sector owner was necessary to lever in Heritage Lottery Funding (HLF) to meet the cost of additional works to the listed buildings.

Mr. Hamby had since drawn down on the loan facility in full and successfully completed the redevelopment of Nos. 17, 19 and 21. Work had also commenced on the three Grade 2 Listed buildings, Nos. 25-29 (Alfonso's and Three Cranes) and the George Wright building and the work on these properties was scheduled to be completed by the end of December, 2014.

There have, however, been significant delays on the redevelopment of the three listed buildings. This had arisen due to delays in securing the HLF funding, the severe winters causing additional damage to the fabric of the building, additional unforeseen structural issues and subsequent additional costs associated with specialist archaeological and architects fees. In addition extra “abnormals” such as unforeseen works to the basement of 29 High Street and the party walls to 25/27 and 29 High Street have led to further costs that were not anticipated at the start of the project. The result was that Mr Hamby was experiencing a funding shortfall in order to complete the full restoration of these important historical buildings.

The Cabinet, therefore, had two options to consider:-

- Option 1 - not provide assistance
- Option 2 – to provide further financial assistance

Cabinet Members welcomed the opportunities to support organisations or people through prudential borrowing where the benefit was for the Rotherham people and the Borough.

Resolved:- (1) That the financial support towards the regeneration of Rotherham High Street buildings as detailed in Option 2 of this report being the provision of a capital loan facility of up to £300,000 and the payment of a capital grant of £190,000 be approved.

(2) That responsibility for drawing up the financial agreement on appropriate terms and conditions be delegated to the Director of Financial Services and Responsible Legal Officer.

(3) That the urgent decision be exempted from the call-in process due to the need to secure additional funding and the need to meet HLF funding deadlines.

(The Mayor agreed to exempt this item from the call-in process due to the urgent need to secure additional funding and the need to meet HLF funding deadlines.)

C33 EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (information relates to finance or business affairs).

C34 APPLICATIONS FOR HARDSHIP RELIEF

Councillor Wyatt, Cabinet Member for Finance, introduced a report by the Director of Finance, which detailed two organisations which have applied for Hardship Relief under Section 49 of the Local Government Finance Act 1988.

The details of the applications, along with the financial and legal information, were set out in detail as part of the report.

Resolved:- (1) That the relief in both cases be refused in line with previous decisions and in accordance with the policy approved at Cabinet on 24th April, 2013 on the basis that:-

- The problems regarding cash flow do not appear to be a one off and seem set to continue.
- There was no evidence that assisting as requested would lead to the long term sustainability of the businesses.
- There was nothing to suggest that the hardship was as a direct result of unusual factors outside the control of the businesses.

(Councillor Hussain declared a personal interest in Minute No. 34 (Applications for Hardship Relief) on the grounds that he knew one of the applicants)

C35 NEW DISCRETIONARY RATE RELIEF TOP UP APPLICATIONS

Councillor Wyatt, Cabinet Member for Finance, introduced a report by the Director of Finance, which provided details for four organisations currently in receipt of Section 43 Mandatory Relief which have applied for 20% Discretionary Relief top up.

The details of the four applications, along with the financial and legal information, were set out in detail as part of the report.

Resolved:- That the relief to all applicants be refused in line with previous decisions and in accordance with the policy agreed at Cabinet on 24th April, 2013.

(Councillor Hussain declared a personal interest in Minute No. 35 (New Discretionary Rate Relief Top Up Applications) on the grounds that he had dealings with these groups in his role as Cabinet Member for Communities and Cohesion)

C36 COMMUNITY RIGHT TO BID

Councillor Beck, Cabinet Member for Business Growth and Regeneration, introduced a report by the Strategic Director Environment and Development Services, which set out details of a recently received objection to the original successful listing of a property within Rotherham's Register of Assets of Community Value and noted the provisional decision of an internal adjudication decision.

Details of the application, the objection from the landowner with a request for an internal review, the appeals assessment criteria and the decision made to uphold the objection were considered on the basis set out in the report.

Resolved:- That the proposed decision be authorised to uphold the objection received.

C37 FORMER LIBRARY AND NEIGHBOURHOOD OFFICE, RAWMARSH HILL, RAWMARSH

The Leader introduced a report by the Strategic Director of Environment and Development Services, which sought approval for the disposal of the above-mentioned asset, which was surplus to the requirements of the Children and Young People's Services and Neighbourhoods and Adult Services Directorates.

Details about the asset, its state of repair and the approaches with proposals from two local parties were considered and were set out in detail as part of the report.

Taking into account these approaches, the options for the future use of the site were considered:-

- Option 1 – Lease at market rent and (subsequent) dispose of the asset to Party 1.
- Option 2 – Asset transfer lease to Party 2.
- Option 3 – Sale of the asset on the Open Market.

A Ward Member also requested that, as part of the options for the site, that in the event of demolition the historical fascia or features of the building be retained or preserved in some way.

Cabinet Members sought clarification on whether all three options had been fully explored and received information relating to each in turn.

Resolved:- (1) That the Director of Audit and Asset Management be approved to dispose of the asset on the basis recommended in Option 3 in the report.

(2) That the Director of Audit and Asset Management negotiate the terms as described in the report.

(3) That the Director of Legal and Democratic Services complete the necessary documentation.

C38 DISPOSAL OF LAND AT PITHOUSE WEST

Further to Minute No. 111 of the meeting of Cabinet held on 5th December, 2012, Councillor Beck, Cabinet Member for Business Growth and Regeneration, introduced a report by the Strategic Director Environment and Development Services, which set out details on negotiations for the disposal of land at Pithouse West following previous Cabinet reports of 11th April and 5th December, 2012.

Further information was provided on the previous agreement and its terms of sale, milestone events, update on the current scheme and the reason for consideration of the termination of the development agreement.

Resolved:- (1) That the report be received and the contents noted.

(2) That the recommendations contained in Section 7.5 of the report be approved.

(3) That a progress report be presented to Cabinet in three months' time.

**CABINET MEMBER FOR COMMUNITIES AND COHESION
23rd June, 2014**

Present:- Councillor Hussain (in the Chair) and Councillors Astbury and Wallis.

E1. DECLARATIONS OF INTEREST.

No Declarations of Interest were made.

E2. MINUTES OF THE PREVIOUS MEETING HELD ON 28TH APRIL, 2014.

The minutes of the previous meeting of the Cabinet Member for Communities and Cohesion held on 28th April, 2014, were considered.

The Cabinet Member received matters arising updates in relation to the items on the previous agenda.

Resolved: - That the minutes of the previous meeting be agreed as an accurate record.

E3. REPRESENTATIVES ON PANELS, WORKING GROUPS AND OUTSIDE BODIES.

Resolved: - (1) That the following appointments be made to the Panels, Working Groups and Outside Bodies: -

Kiveton Park – Miners’ Welfare Grounds Management Committee -
Councillor Whysall (Ward No. 18 (Wales)).

South Yorkshire Forest – Members’ Steering Committee -
Councillors Sangster and Wyatt.

South Yorkshire Forest Environmental Trust Ltd -
Councillor Wyatt.

South Yorkshire Joint Committee On Archaeology
Councillor Hussain, Cabinet Member for Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion.

South Yorkshire Joint Committee On Archives -
Councillor Hussain, Cabinet Member for Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion, with the Cultural Services Manager (or an officer from Archives and Local Studies).

Swinton Lock Activity Centre -
Councillor Sansome (1 representative Ward 16 (Swinton)).

Treeton Community Centre, Playing Fields And Memorial Scheme Committee -

Councillor Lelliott and Swift (Ward No. 11; Rother Vale).

Treeton Miners' Welfare Bowling Green Management Committee -

Councillor Lelliott and Swift (Ward No. 11; Rother Vale).

Yorkshire Libraries and Information -

Councillor Hussain, Cabinet Member for Communities and Cohesion, together Elenore Fisher, Cultural Services Manager and Manager, Library and Information Service.

Boston Castle and Parklands Project Board -

Cabinet Member for Communities and Cohesion, Councillor Hussain (Chair)

Advisers, Communities and Cohesion;

Cabinet Member for Planning, Highways and Street Scene Services, Councillor Smith;

Councillors Hussain, McNeely and Wootton (Ward No. 2; Boston Castle).

Rotherham Local Plan Steering Group -

Councillor Hussain, Cabinet Member for Communities and Cohesion.

LGYH - Local Authority Commission on Asylum and Migration -

Councillor Hussain, Cabinet Member for Communities and Cohesion.

Mosque Liaison Group -

Councillor Hussain, Cabinet Member for Communities and Cohesion.

Rotherham Citizen's Advice Bureau – Trustee Board -

Councillor Wallis, Senior Adviser, Communities and Cohesion.

Rotherham Diversity Festival Steering Group -

Waheed Akhtar, Community Engagement Officer.

Women's Strategy Group -

Councillor Wallis, Senior Adviser, Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion.

Voluntary Action Rotherham Board -

Councillor Astbury, Adviser, Communities and Cohesion;
Zafar Saleem, Community Engagement Manager.

Rotherham Ethnic Minority Alliance Board -

Councillor E. Wallis, Senior Adviser, Communities and Cohesion;
Waheed Akhtar, Community Engagement Officer.

Parish Council – Joint Working Group -

Councillor Hussain, Cabinet Member for Communities and Cohesion, and Councillor Wallis, Senior Adviser, Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion.

National Coal Mining Museum for England - Board -

Councillor Wallis, Senior Adviser, Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion (Substitute).

South Yorkshire Bio-diversity –

Councillor Wyatt, Cabinet Member for Finance.

South Yorkshire Nature Partnership –

Councillor Wyatt, Cabinet Member for Finance.

Rother Valley Country Park Members Steering Group -

Councillor Hussain, Cabinet Member for Communities and Cohesion;
Councillor Smith, Cabinet Member, Planning, Highways and Street Scene Services (also Ward No. 6; Holderness);
Ward 6 (Holderness):- Councillors Pitchley and Robinson;
Ward 11 (Rother Vale):- Councillors Lelliott, Reynolds and Swift;
Ward 18 (Wales):- Councillors Beck, Watson and Whysall.

Trans-Pennine Trail -

Vice-Chair of the Planning Board, Councillor Dodson (substitute Councillor Smith).

Unity Centre Steering Group –

Waheed Akhtar, Community and Engagement Officer.

(2) That no appointment be made to the following defunct Panels, Working Group and Outside Bodies: -

- South Yorkshire Community Foundation – Rotherham Advisory Group;
- Equality Champions' Group.

E4. PETITION.

Councillor Hussain, Cabinet Member for Communities and Cohesion, noted receipt of an electronic petition containing 32 signatures stating: -

“We, the undersigned, call on Rotherham Borough Council to prohibit the culling of badgers on council-owned land and invest in vaccination programmes locally. We ask this because we believe culling to be inhumane, inefficient and unscientific.”

The Cabinet Member also noted comments from a member of the public in relation to the intention of the petition, which was for the Council to consider the issue of a vaccination policy and issuing a statement of policy in relation to culling.

Resolved: - (1) That the receipt of the petition be noted.

(2) That the petition be referred to Officers in the Leisure and Green Services, Environment and Development Services, to investigate the matters raised and report back at an early meeting of the Cabinet Member.

E5. AREA PARTNERSHIPS TEAM AND CORPORATE COMMUNITY ENGAGEMENT SERVICE.

Consideration was given to the report presented by the Community Engagement Manager (Community Engagement, Housing and Neighbourhood Services, Neighbourhood and Adult Services Directorate) that outlined a proposal to merge the Area Partnership Team, currently within the Housing and Communities Service, with the Corporate Community Engagement Service, thus creating a 'hub' for community engagement and involvement activity. The report outlined the benefits of merging the two functions, including the removal of potential duplications, ensure area-based activity was managed and delivered in one place and also ensure that a small number of posts were re-located to areas that better reflected where activity was delivered, co-ordinated and managed.

The intended hub would help to promote activity focussed on the deprived communities agenda, broader neighbourhood management activity and community engagement and development. Allied to this, the proposed merger would enable the further development and innovation of modern methods of community engagement and on-line communications, strengthen intelligence sharing and enhance support offered to Elected Members.

The Community Engagement Manager outlined the projected savings within the proposal.

Following consideration by the Cabinet Members for Communities and Cohesion and Safe and Attractive Neighbourhoods, the next stage would be for formal consultation to be undertaken with staff members and trade union representatives.

Discussion ensued and the following issues were raised: -

- How the issues intersected the portfolios of both the Cabinet Member for Communities and Cohesion and Safe and Attractive Neighbourhoods;
- The new model was structured so that Services would be bought-back, did the Council have contingency plans for if the required level of buy-backs was not achieved?

Resolved: - (1) That the report be received and its content noted.

(2) That the proposed merger of the Area Partnership Team functions into the Corporate Community Engagement Service be supported in principle and the proposal go on to formal consultation.

E6. ROTHERHAM INTEGRATED YOUTH SUPPORT SERVICES - UPDATE.

The Head of the Rotherham Integrated Youth Support Service reported that the Service restructure had concluded during June, 2014. The Cabinet Member requested a report to be submitted to his next meeting outlining the Service following the implementation of the new structure.

Discussion also ensued on the frequency of updates that were required now that the formal restructuring process had concluded.

Resolved: - (1) That a further report be brought to the next meeting of the Cabinet Member for Communities and Cohesion on 21st July, 2014.

(2) That, not including items for decision or where an urgent situation had arisen, the Cabinet Member for Communities and Cohesion receive quarterly updates from the Head of the Integrated Youth Support Service on the progress of the Service.

E7. YOUTH OFFENDING SERVICE - QUARTERLY PERFORMANCE REPORT.

Consideration was given to the report presented by the Youth Justice Manager (Integrated Youth Support Service, Schools and Lifelong Learning, Children and Young People's Services) that provided a performance update on the key performance indicators for the Service (YOS 1 – YOS9) to the end of December, 2013.

The key headlines from the report were that there had been an increase in the number of first time entrants into the system.

Areas of performance where further improvements were required included violent crime, the 14-15 age-group, and reducing the rate of re-offending within two-months from the initial offence.

The Youth Justice Service was undertaking a self-audit to be submitted to the Youth Justice Board.

The Cabinet Member thanked the Youth Justice Manager for his update and to the Service for their continued good performance.

Resolved: - (1) That the report be received and its content noted.

(2) That the Cabinet Member receive briefing updates in relation to the Youth Justice Service's self-audit.

E8. DATE AND TIME OF THE NEXT MEETING: -

Resolved: - That the next meeting of the Cabinet Member for Communities and Cohesion take place on Monday 21st July, 2014, to start at 12.00 noon in the Rotherham Town Hall.

**CABINET MEMBER FOR COMMUNITIES AND COHESION
22nd July, 2014**

Present:- Councillor Hussain (in the Chair) and Councillors Astbury and Wallis.

E9. DECLARATIONS OF INTEREST.

No Declarations of Interest were made.

E10. MINUTES OF THE PREVIOUS MEETING HELD ON 23RD JUNE, 2014.

The minutes of the previous meeting of the Cabinet Member for Communities and Cohesion held on 23rd June, 2014, were considered. The Cabinet Member received matters arising updates in relation to the issues on the previous agenda.

In relation to Minute No. E3 (Representatives on Panels, Working Groups and Outside Bodies) the following amendments were requested: -

(1)

South Yorkshire Joint Committee on Archaeology -

Councillor Wyatt, Cabinet Member for Finance.

Councillor Astbury, Adviser, Communities and Cohesion.

Trans-Pennine Train –

Councillor Tweed, Vice-Chair of the Planning Board (substitute Cllr Smith).

(2)

- The Equality Champions' Group – the group was currently under review.

Resolved: - That, subject to the above amendments being made, the minutes of the previous meeting be agreed as an accurate record.

E11. ASYLUM/MIGRATION UPDATE.

Consideration was given to the presentation of the Community Engagement Manager (Housing and Neighbourhood Services, Neighbourhood and Adult Services Directorate) that concerned asylum/migration across the Borough and included the sub-regional working agreement that Rotherham was part of with G4S.

The update provided information on the purpose of working with G4S: -

- Control of the numbers of asylum seekers/migrants settling in Rotherham;

- Sub-regional co-operation was continuing to ensure that asylum seekers/migrants were settled and fairly in proportion to the size of each town and city in the sub-region;
- Assessment of the housing stock available for asylum seekers/migrants to ensure it was suitable and met the needs of the group;
- Communication with local stakeholders, including Ward Members, where asylum seekers/migrants were housed; and
- The national review of the Dispersal Policy being undertaken by the Home Office.

Discussion ensued and the following points were made: -

- Importance of ensuring Rotherham received an equitable share of asylum seekers/migrants, compared to its sub-regional and regional neighbours;
- Ensuring that asylum seekers/migrants were housed across the Borough in an equitable way, whilst meeting the requirements of the legislation;
- The importance of keeping all local stakeholders engaged and aware.

Resolved: - That the update information provided be noted.

E12. JOINT WORKING CHARTER BETWEEN PARISH AND TOWN COUNCILS AND RMBC.

Consideration was given to the report of the Parish Council Liaison Officer (Neighbourhood Partnerships, Housing and Neighbourhood Services, Neighbourhood and Adult Services Directorate) presented by the Community Engagement Manager. The report outlined the Joint Working Charter between Parish and Town Councils and Rotherham Metropolitan Borough Council. The Charter had been signed in 2006 and slightly amended in 2010 (Minute No. B262 of the Cabinet held on 15th March, 2006, refers). The Charter established the framework by which the two tiers of local government worked together.

Since the introduction of the Charter in 2006 the environment in Local Government had changed, legislation had been suspended and new legislation had been introduced, including the Localism Act. All partners had identified, therefore, that the Charter should be reviewed and refreshed to reflect the recent changes.

The submitted report outlined how many of the original aims of the Charter had been met. These included the establishment of a Joint Working Group and the Borough-wide Parish Network, and the development of joint training, contacts, joint consultation and communication, website provision and planning liaison opportunities.

It was proposed that the Joint Working Group undertake a review of the Charter. The review would include all stakeholders and would be guided by the key principles of 'Recognition', 'Engagement', 'Consultation' and 'Communications'.

Resolved: - (1) That the report be received and its content noted.

(2) That a review of the Joint Working Charter between Parish and Town Councils and Rotherham Metropolitan Borough Council be undertaken by the Joint Working Group, and a report be presented to a future meeting.

E13. COMMUNICATIONS UPDATE.

Resolved: - That, in the absence of the Communications Manager, this item be deferred to the next meeting of the Cabinet Member for Communities and Cohesion.

E14. PETITION - PLAY AREA FOR CHILDREN - HIGHFIELD VIEW ESTATE, CATCLIFFE

Consideration was given to the report that noted receipt of a petition containing 90 signatures requesting improved play safety, improved access and improved road safety measures around the Parish Council Play Area at Nunnery Crescent, Catcliffe.

The petition concluded: -

- Why is it that the other play areas local to us have the same facilities and have an enclosure at sufficient height?
- Why have you placed an entrance down an embankment without a path and next to the main road?
- Why isn't there disabled access?
- Why isn't there sufficient pathway to the gates making the access easier for all that use the area?
- Why, in such a built up area with many children is there no preventative measure to stop speeding drivers?

Resolved: - (1) That the petition be referred to the Transportation and Highways Section for investigation of matters relating to road safety and a report be presented to a future meeting of the relevant Cabinet Member/Cabinet.

(2) That the petition be referred to Catcliffe Parish Council for investigation of matters relating to the Play Area.

(3) That the lead petitioner be informed that the petition has been referred to the relevant Council Department and the Catcliffe Parish Council.

E15. WORLD WAR TWO MEMORIAL - CLIFTON PARK.

Consideration was given to the report presented by the Urban Green Spaces Manager (Leisure and Green Spaces, Streetpride, Environment and Development Services Directorate). It outlined the continuing work with the Fellowship of the Services and Friends of Clifton Park to seek to erect a memorial in Clifton Park within the existing memorial garden. The new memorial would be to the servicemen from the Borough who lost their lives in active service during the Second World War.

Currently there was no central memorial in Rotherham for the servicemen who had lost their lives in the Second World War. There had been regular requests from members of the public for there to be a permanent memorial. The Fellowship of the Services and the Friends of Clifton Park had raised funds for the memorial from 2011 onwards in conjunction with public donations, Ward Member contributions and a donation from Morrison Construction. The level of funds now exceeded the required amount; it was proposed that the memorial would be erected in 2014.

In accordance with the submitted report and attached design diagram, a secular design of a curved wall of light grey granite blocks with a sloping face was felt to be in keeping with the original intention of the memorial garden behind the cenotaph. Inset black granite plaques would mirror the top of the central fountain and the steps to the cenotaph. The names of the lost servicemen would be displayed with the the initial and second name of each person in alphabetical order, rather than by regiment and service.

The Council's Conservation Officer had confirmed that the proposed design and scale was in keeping with the Grade II cenotaph and would not detract from the existing memorials.

The whole cost of the memorial would be met from the funds currently held by the Friends of Clifton Park. The Council would assume responsibility for the future maintenance of the memorial, although risks arising from this had been mitigated by the simple robust design of the memorial.

The Cabinet Member for Communities and Cohesion and his Advisers discussed the proposal as submitted.

Resolved: - (1) That the approval to erect a memorial within Clifton Park to Rotherham's Servicemen who lost their lives in active service during the Second World War be approved.

(2) That the adoption of the memorial into the Council's inventory once installed be approved.

E16. DATE AND TIME OF THE NEXT MEETING: -

Resolved: - That the next meeting of the Cabinet Member for Communities and Cohesion meet on Monday 15th September, 2014, to start at 11.00 a.m. in the Rotherham Town Hall.

CABINET MEMBER FOR EDUCATION AND PUBLIC HEALTH SERVICES
15th July, 2014

Present:- Councillor Rushforth (in the Chair) and Councillor Roche.

An apology for absence was received from Councillor Lelliott.

F8. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

F9. MINUTES OF THE PREVIOUS MEETING

Resolved:- That the minutes of the meeting held on 17th June, 2014, be approved as a true record.

F10. REPRESENTATIVES ON OUTSIDE BODIES

Consideration was given to the representatives on outside bodies.

Resolved:- That the following appointments be approved:-

Local Admissions Forum: -

Councillor Beaumont, Havenhand and Roche.

Education Consultative Committee: -

Councillor Rushforth, Cabinet Member for Education and Public Health, together with Advisers.

Chairperson of the Overview and Scrutiny Management Board.

Chairperson and Vice-Chairperson of the Improving Lives Select Commission.

Rotherham Schools' Forum: -

Councillor Rushforth, Cabinet Member for Education and Public Health

Inspire Rotherham Limited Board: -

Dorothy Smith, Director for Schools and Lifelong Learning, Children and Young People's Services

Hospital Teaching and Home Tuition Service: -

Councillor Dalton.

Transport (Education) Appeals Panel: -

Councillors Gosling, J. Hamilton, Roche, Sansome, Sharman and Whelbourn.

Rotherham College of Arts and Technology Board: -

Councillor Lelliott

Thomas Rotherham College Board: -
Councillor Roche

Dearne Valley College: -
Councillor Atkin.

LEA Governors' Appointment Panel: -
Councillor Rushforth, Cabinet Member for Education and Public Health,
together with Advisers.
Councillor Sims.

Yorkshire and Humberside Grid for Learning – Foundation Board: -
Councillor Rushforth, Cabinet Member for Education and Public Health
Mrs. Susan Wilson, Performance and Quality Manager, Performance and
Quality, Neighbourhood and Adult Services.

Wales Education Foundation: -
Councillors Whysall and Beck.

Rotherham Standing Advisory Council for Religious Education: -
Councillors Beaumont, Lelliott, Roche and Sharman.

F11. SCHOOL PLACE PLANNING UPDATE

Consideration was given to a report presented by Dean Fenton, Principal Officer, School Organisation and Risk Management, which provided an update in relation to School Place Planning activity and outcomes.

Further information was provided on the number of applications received for both R/FS and Year 7, their allocation of preferences, the schools that could not accommodate some catchment or sibling and some on distance.

It was also pointed out that the Department for Education had introduced a Local Authority Scorecard on School Place Planning and the use of Basic Need Funding and the current allocation outlined.

Further information was also provided on the number of schools which had been expanded since January, 2011 up to July, 2014, how many places and how this had been funded. In total 140 R/FS2 and 940 through-school places have been created.

There was a programme for future school places from 2014 to 2017 at the new Central Primary, Cortonwood Infant, Ellis Junior and Wickersley School and Sports College. Discussions were also ongoing at Rawmarsh Thorogate and Sandhill Primary to accommodate a R/FS2 bulge year for 2016/17.

Future projects and potential new schools would also be determined by the outcome of the Local Plan and confirmed sites for development, Section 106 agreements alongside future pupil number projections.

In terms of admission appeals it was noted that staff arranged a very successful group appeal for the first time to accommodate a large number of appeals for Wath Comprehensive. This was the first of its kind in Rotherham and feedback from the all those involved in the process was that the group appeal process was extremely positive. The group appeal reduced the staffing implications from four full days of appeals to two full days' equivalent.

Discussion ensued on the use of school buildings, funding streams for new schools, the use of Section 106 monies for capital costs for education and the merits in conducting group appeals for large numbers in the future.

Resolved:- (1) That the report and current position in relation to School Place Planning be noted.

(2) That staff involved in the arrangements and processing of the first group appeal be commended for their efforts.

F12. PROPOSAL TO AMALGAMATE THORPE HESLEY INFANT AND JUNIOR SCHOOLS

Further to Minute Nos. 105 and 125 of the former Cabinet Member for Children, Young People and Families' Services, Dean Fenton, Principal Officer, School Organisation and Risk Management, presented a report which sought the final determination in relation to the proposed amalgamation of Thorpe Hesley Infant and Junior Schools.

The statutory notice period had run from 6th June to 4th July, 2014.

There had been no representations made during the statutory notice period.

Resolved:- (1) That, in the absence of any representation during the statutory notice period, that the proposal to amalgamate Thorpe Hesley Infant and Junior Schools be approved with effect from 1st September, 2014. The School will then be known as Thorpe Hesley Primary School.

(2) That the Secretary of State for Education be informed accordingly.

F13. WAVERLEY DEVELOPMENT - ANNUAL UPDATE

Consideration was given to a report presented by Dean Fenton, Principal Officer, School Organisation and Risk Management, which provided an update on the Waverley Estate development and a proposed Deed of Variation to the Section 106 Agreement.

It was noted that:-

- The Waverley Estate had been removed permanently from the catchment area of Treeton C. of E. Primary School.
- The shared primary phase catchment area of Catcliffe Junior and Infant School and Brinsworth Howarth Junior and Infant School had been established until the opening of the Waverley Primary School.
- Brinsworth Howarth Junior and Infant School had agreed a temporary increase in the Published Admission Number in FS2/Reception from 20 to 45 2013/14 academic year and subsequent cohorts thereafter until the opening of the Waverley Primary School. A permanent Foundation Unit had been installed at the School and adaptations made to the main School building to facilitate the expected rise in pupil numbers in future years.
- An initial secondary education catchment area line had been defined and would be kept under review as the development progressed to ensure an equal share of the pupil yield from the development

Council officers regularly met with Harworth Estates, the principal developer for Waverley, who also represented a number of property developers on the site. In view of concerns raised previously, a Deed of Variation to the original Section 106 Agreement would be submitted to amend trigger points for the release of funds for the first new Waverley School.

Details of the former and proposed trigger points were set out in the report submitted, which if endorsed would be submitted to the Planning Board for approval.

Resolved:- (1) That the current position in relation to the Waverley development be noted.

(2) That the proposed Deed of Variation to the Section 106 Education Contribution Agreement be supported to keep the Waverley development viable.

(3) That the proposed variation be submitted to the Planning Board for consideration.

(4) That the update on the Waverley development continue on an annual basis.

F14. NHS HEALTH CHECKS

Dr. Jason Horsley, Public Health, gave a presentation on NHS Health Checks which drew attention to:-

- What Health Checks were.
- Must dos.

- The basic aims.
- What was needed.
- Current provision in Rotherham.
- Check rate by practice 2013/14.
- Rate of health checks by deprivation of practice area for 2013/14.
- Number of checks by deprivation of practice area 2013/14.
- How Rotherham was doing.
- Benchmarks.
- Guidance.
- Problems.
- Options.

A discussion and question and answer session took place with clarification sought on:-

- Use of Statins.
- Statutory health checks.
- Defining deprived areas and use of Ward Profiles.
- Missed targets by some G.P. Practices and the findings of some research by Hallam University.
- Raising public awareness.

Resolved:- That Dr. Jason Horsley be thanked for his very informative presentation and the contents be noted.

F15. HEALTH PROTECTION

Dr. Jason Horsley, Public Health, gave a presentation on Health Protection, Immunisations and Screening which drew attention to:-

- What was “health protection”.
- How to prevent infection.
- Vaccination.
- Herd Immunity.
- Maths and Definitions.
- Maths for Immunity.
- Screening.
- What should be screened for.
- Tests vs a Screening Programme.
- Doing harm by Screening.
- Benefits vs Harm.
- Whose job and responsibility.

A discussion and question and answer session took place with clarification sought on:-

- What screening took place in schools.
- Increasing numbers of cases of Tuberculosis.
- Mixing of vaccinations into a single injection.

Resolved:- That Dr. Jason Horsley be thanked for his very informative presentation and the contents be noted.

F16. VALUING CARE - ACHIEVING EFFICIENCIES IN PLACEMENTS

Consideration was given to a report presented by Adrian Hobson, Operational Commissioner, which provided an update on the progress to date on the detailed cost book analysis of Social Care and SEN residential placements being undertaken currently.

Valuing Care were an independent/private sector organisation and had been commissioned by the Local Authority to undertake the analysis on twenty-five cases of Social Care and SEN residential placements to benchmark value for money and achieve efficiencies.

A letter had been sent to the companies concerned which included a proforma for them to complete detailing how the costs were broken down for each individual placement. Currently sixteen of the twenty-five cost breakdowns had been returned with a further four agreeing to participate in the exercise. The remaining five had been sent a reminder.

In all cases the data provided would be compared against the extensive database held by Valuing Care of other provider costs to identify any potential areas of overcharging. Those that failed to provide a breakdown, the exercise would be carried out on an average cost basis.

Once Valuing Care had completed their analysis their detailed findings would be submitted and the Local Authority would be in a position to challenge providers on their fees.

Similar work in Doncaster had taken approximately six months before any agreed savings could be reported.

Discussion ensued on the negotiation of any possible discounts, the numbers of companies who had refused to participate in the analysis, the commissioning framework, the work carried out in Doncaster and the incentives for the companies moving forward.

Resolved:- (1) That the report and progress to date be noted.

(2) That further updates be submitted in due course.

F17. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting take place on Tuesday, 16th September, 2014, commencing at 10.00 a.m.

**CABINET MEMBER FOR PLANNING, HIGHWAYS AND STREET SCENE
SERVICES
7th July, 2014**

Present:- Councillor Smith (in the Chair); and Councillor Swift.

Apologies for absence were received from Councillor Clark.

G1. MINUTES OF THE MEETING OF THE CABINET MEMBER AND ADVISERS FOR REGENERATION AND DEVELOPMENT HELD ON 2ND JUNE 2014

Resolved:- That the minutes of the meeting of the former Cabinet Member and Advisers for Regeneration and Development, held on 2nd June, 2014 be approved as a correct record for signature by the Chairman.

G2. ENVIRONMENT AND DEVELOPMENT SERVICES - REVENUE BUDGET MONITORING REPORT TO 31ST MAY, 2014

Consideration was given to a report, presented by the Principal Finance Officer (Economic and Development Services), concerning the budget monitoring of the Environment and Development Services Directorate Revenue Accounts for the period 1st April to 31st May, 2014, including the forecast out-turn of overspending of £688,000 (1.51%) to the end of the 2014/15 financial year. The submitted report included information on the variances reported by each Division of Service. Specific reference was made to the Parking Services budget, the Council's land and property bank and the funding for ICT.

Resolved:- (1) That the report be received and its contents noted.

(2) That the latest financial projection against budget for the 2014/15 financial year, for the Environment and Development Services Directorate, based on actual income and expenditure to 31st May, 2014, be noted.

(3) That the report be referred to the Self Regulation Select Commission for information.

G3. EMERGENCY PLANNING - UPDATE

Consideration was given to the update provided by the Emergency and Safety Manager. The update included:-

(a) Emergency Planning

- : Training of two new Forward Liaison Officers, with assistance from the South Yorkshire Police and from the South Yorkshire Fire Service;
- : Development of project to provide Emergency Planning-based lessons for Primary Schools.;

- : Preparing to warn and inform residents about the risk of Reservoir Inundation, per instructions from the Department for Environment, Food and Rural Affairs.

(b) Business Continuity

- : Finalised and disseminated the Council's Corporate Recovery and Restoration framework
- : Together with other multi-agency partners assisted in the organisation of the annual SYLRF Gold Symposium, which focused on Community Resilience, Recovery and Restoration and Business Continuity;
- : Planning and Preparations in connection with Exercise Cygnus (National Pandemic Influenza Exercise taking place in October 2014), including local scenario planning, Council involvement and developing resilience plans for subsequent issues;
- : Continuing development of internal Business Continuity Management within individual departments, including focused challenge sessions with managers, delivery of training and awareness.

(c) Health and Safety

Carried out various work:

- : audit of the number and type of fire extinguishers at Grimm and Co., a charity working closely with Children and Young People's Services;
- : Fire Safety training with staff at Copeland Lodge Day Care Centre;
- : unplanned inspection of Streetpride Construction Team's ducting work on Centenary Way; No health and safety concerns were identified;
- : attended Rother Valley Country Park to undertake a workshop inspection;
- : attended various schools, in Rotherham and in Sheffield, concerning a range of health and safety issues;
- : attended a meeting with South Yorkshire Fire Service and the building managers at Shaftesbury House regarding the Fire Safety.
- : conducted a site inspection at housing maintenance schemes at Walters Road, Maltby and Central Drive, Rawmarsh;
- : visited five community centres in the Maltby and Ravenfield areas, to check fire safety procedures.

Resolved:- That the update be noted and the Emergency and Safety Manager and the Principal Health and Safety Officer be thanked for their contribution.

G4. MINUTES OF A MEETING OF THE RMBC TRANSPORT LIAISON GROUP HELD ON 25TH JUNE, 2014

Consideration was given to the minutes of a meeting of the Transport Liaison Group held on 25th June, 2014.

Resolved:- That the contents of the minutes be noted.

G5. ENVIRONMENT CLIMATE CHANGE GROUP

Consideration was given to the minutes of a meeting of the Environment Climate Change Group held on 15th April, 2014.

Resolved:- That the contents of the minutes be noted.

G6. RESULTS OF THE CONSULTATION ABOUT THE PROPOSED CLIFTON CONTROLLED PARKING ZONE

Further to Minute No. G112 of the meeting of the Cabinet Member and Advisers for Town Centres, Economic Growth and Prosperity held on 2nd April, 2012 and Minute No. G19 of the meeting of the Cabinet Member and Advisers for Regeneration and Development held on 16th July, 2012, consideration was given to a report, presented by the Transportation and Highways Projects Manager, describing the outcome of consultations on the proposed controlled parking zone for the Clifton area of Rotherham and seeking approval to promote the Traffic Regulation Orders associated with a package of parking restrictions for that area.

The report summarised:-

- : the public consultation exercises undertaken during 2011, 2012 and 2013, to ascertain the views of local residents with regard to parking issues in the Clifton area;
- : the various responses received from local residents, during the consultation process;
- : details of three petitions submitted to the Council, concerning parking issues in the Clifton area.

Members noted that, after analysis of the responses from the public, there was insufficient support to justify implementing a controlled parking zone in the Clifton area. However, it was proposed to implement a Traffic Regulation Order affecting Parkfield Road and nearby streets, to ensure the safe and free flow of traffic there.

Resolved:- (1) That the report be received and its contents noted.

(2) That the proposal to introduce a controlled residents parking zone in the Clifton area of Rotherham, as shown on drawing No 126/19/TT382v3

now submitted, shall not be progressed due to the lack of support for such a scheme.

(3) That formal consultation be undertaken on a proposed Traffic Regulation Order to introduce short stay 'pay and display' parking on Parkfield Road, Clifton and various no waiting at any time parking restrictions in the areas as shown on drawing No 126/18/TT604 now submitted.

(4) That the lead petitioners and residents be informed accordingly of the above decisions.

G7. THE PROPOSED RESIDENTS' PARKING ZONE NEAR TO THE ROTHERHAM HOSPITAL

Further to Minute No. G93 of the meeting of the Cabinet Member and Advisers for Regeneration and Development held on 14th February, 2014, consideration was given to a report, presented by the Transportation and Highways Projects Manager, describing the outcome of statutory consultations and comments from residents on the proposed parking zone in the residential area off Moorgate and Queensway and also on Beaconsfield Road, near to the Rotherham Hospital.

The report contained a summary of comments received from residents living in the local area. There had also been a petition submitted, containing eight signatures, requesting that part of Lyminster Avenue be included in a "residents-only parking zone".

Discussion took place on the future monitoring and enforcement of parking in these areas.

Resolved:- (1) That the report be received and its contents noted.

(2) That the petition concerning Lyminster Avenue be received and its contents noted.

(3) That the objections received be not acceded to and that residents only parking, from Monday to Friday, 9.00 am to 4.00 pm, be introduced on Queensway, Norfolk Way, part of Hallam Road and on Sitwell Drive, as shown on drawing No 126/18/TT589 now submitted.

(4) That "No waiting at any time" parking restrictions be introduced on Sitwell Grove, as shown drawing no 126/18/TT589 now submitted.

(5) That "No waiting at any time" parking restrictions be introduced on Beaconsfield Road, as shown on drawing No 126/18/TT589 now submitted.

(6) That the concerns about vehicles migrating to adjacent roads be noted, as now reported, be noted.

(7) That the petitioners and residents be informed accordingly of the decisions listed above.

G8. ROTHERWAY ROUNDABOUT (A630 WEST BAWTRY ROAD, ROTHERHAM)

Consideration was given to a report, presented by the Transportation and Highways Projects Manager, describing the outcome of an investigation into the causes of evening peak queues on the A630 West Bawtry Road entry to the Rotherway roundabout and proposing the implementation of an appropriate scheme to reduce these queues.

The report stated that the most effective scheme would be the widening of the entry from A630 West Bawtry Road approach to the Rotherway roundabout, from two to three lanes. Details of the proposed scheme were shown on drawing number 126/18/TT591 submitted to the meeting. Funding for the scheme will be available from the Local Transport Plan Integrated Transport budget 2014/15.

Resolved:- (1) That the report be received and its contents noted.

(2) That the detailed design be undertaken on a scheme to widen the A630 West Bawtry Road entry to the Rotherway roundabout from two to three lanes, as shown on drawing number 126/18/TT591 now submitted and, subject to the outcome of public consultation, this scheme be implemented during the 2014/15 financial year.

G9. MANVERS WAY, MANVERS - PROPOSED TOUCAN CROSSINGS

Consideration was given to a report, presented by the Transportation and Highways Projects Manager, stating that after receipt of requests from local residents for controlled crossings on Manvers Way, Manvers/Wath upon Dearne, a pedestrian/vehicle survey of the area established that the locations identified near to Roebuck Chase and outside the Capita premises near to Station Road, meet this Council's criteria for implementing a controlled crossing.

The speed limit and the volume of vehicles travelling along Manvers Way in conjunction with the adjacent shared and segregated cycle route facilities means that a toucan crossing is the most appropriate form of crossing to implement. In addition, the provision of the toucan crossing near to Roebuck Chase will result in an existing bus layby having to be re-sited to accommodate the toucan crossing in the most appropriate location.

Resolved:- (1) That the report be received and its contents noted.

(2) That the outline scheme proposals, as contained in the report now submitted, to install two toucan crossings on Manvers Way, Manvers near

to Roebuck Chase and outside the Capita premises near to Station Road, be approved.

(3) That the detailed design for the proposed scheme be undertaken and, subject to no objections being received, the scheme be implemented.

G10. OPENING OF TENDERS

Resolved:- That the action of the Cabinet Member in opening the following tenders be noted:-

- Christmas Illuminations (on 25 June 2014)
- Vehicle Spot Hire (Corporate Transport Unit) (on 1 July 2014)
- Land at Simmonite Road (former International Centre), Kimberworth Park (on 7 July 2014).

G11. APPOINTMENTS TO OUTSIDE BODIES/MEMBERSHIPS OF SUB-GROUPS/PANELS ETC - 2014-2015 MUNICIPAL YEAR

Resolved:- That the following appointments be made to the outside bodies and sub-groups and panels for the 2014/2015 Municipal Year:-

Association of Public Service Excellence – Cabinet Member for Planning, Highways and Street Scene Services (Councillor G. Smith)

Chesterfield Canal Partnership – Councillor J. Dalton

Dearne and Dove Internal Drainage Board – Councillor A. Atkin

Don Catchment Working Group – Councillor G. Smith

Robin Hood Airport Consultative Committee – Councillor A. Gosling (substitute Councillor A. Atkin)

Sheffield City Region Carbon Reduction Forum – Councillor G. Smith

South Yorkshire Joint Waste Procurement Board - Cabinet Member for Planning, Highways and Street Scene Services (Councillor G. Smith)

Trent Regional Flood and Coastal Committee – Councillor Christine Mills (Doncaster MBC), with Councillor G. Smith as the deputy/substitute

Health, Welfare and Safety Panel

Deputy Leader - Councillor Lakin

Cabinet Member for Planning, Highways and Street Scene Services - Councillor G. Smith

Senior Adviser, Planning, Highways and Street Scene Services, Councillor M. Clark

Adviser, Planning, Highways and Street Scene Services, Councillor J. Swift

together with one Member (and a substitute) from each of the Select Commissions:-

Improving Places Select Commission:- Councillor J. Foden

Improving Lives Select Commission:- Councillor G. A. Russell (Councillor S. Ali)

Health Select Commission:- Councillor P. A. Wootton (Councillor J. Dalton)

Self-Regulation Select Commission:- Councillor T. R. Sharman (Councillor J. Hamilton)

Chair, Overview and Scrutiny Management Board:- Councillor Whelbourn (Councillor B. Steele)

together with:-

Mrs. J. Adams, NUT

Mr. A. Turner, UNISON

Mrs. K. Hall-Garritt, UNISON

Mrs. J. Jenkinson, UNISON

Mrs. S. D. Brook, NASUWT

Mr. P. Harris, GMB

Mr. D. Stockdale, UNITE

Recycling Group

Councillor G. Smith, Cabinet Member for Planning, Highways and Street Scene Services – Chair

Senior Adviser, Planning, Highways and Street Scene Services, Councillor M. Clark

Adviser, Planning, Highways and Street Scene Services, Councillor J. Swift

Councillor R. McNeely, Cabinet Member for Safe and Attractive Neighbourhoods

Members' Training and Development Panel: - Councillor B. Steele

Representatives of the Select Commissions:

Improving Places Select Commission:- Councillor A. Gosling

Improving Lives Select Commission:- to be confirmed

Health Select Commission:- Councillor J. Havenhand

Self-Regulation Select Commission:- Councillor S. Ellis

Overview and Scrutiny Management Board:- Councillor K. Sims

Rotherham Local Plan Members' Steering Group

Cabinet Member for Planning, Highways and Street Scene Services (Chair), Councillor G. Smith

All other Cabinet Members

Senior Adviser, Planning, Highways and Street Scene Services, Councillor M. Clark

Adviser, Planning, Highways and Street Scene Services, Councillor J. Swift

Chair, Planning Board, Councillor A. Atkin

Vice-Chair, Planning Board, Councillor S. Tweed
 Chair, Overview and Scrutiny Management Board, Councillor G. Whelbourn
 Chairs of the four Select Commissions
 Ward Councillors (when required)

Parish Liaison Committee
 Cabinet Member for Planning, Highways and Street Scene Services (Chair), Councillor G. Smith
 Senior Adviser, Planning, Highways and Street Scene Services, Councillor M. Clark
 Adviser, Planning, Highways and Street Scene Services, Councillor J. Swift
 Chair, Planning Board, Councillor A. Atkin
 Vice-Chair, Planning Board, Councillor S. Tweed
 Ward Councillors for the Parish(es)
 Other Cabinet Members as required

Transport Liaison Panel
 The Leader, Councillor Stone
 Deputy Leader, Councillor Lakin
 Cabinet Member for Planning, Highways and Street Scene Services & Combined Authority Transport Committee Representative - Councillor Smith (Chair)
 Combined Authority Transport Committee Representative, Councillor J. Foden

One member from each Ward as follows:-

Ward 1 – Burton	Ward 9 – Beaumont	Ward 18 – Why
Ward 2 – Wootton	Ward 10 – Whelbourn	Ward 19 – Atkir
Ward 3 – Ahmed	Ward 11 – Swift	Ward 20 – Hodk
Ward 4 – Finnie	Ward 12 – vacant	Ward 21 – Shar
Ward 5 – Astbury	Ward 13 – M. Vines	
Ward 6 – Pitchley	Ward 14 – Russell	
Ward 7 – J. Hamilton	Ward 15 – Cowles	
Ward 8 – Cutts	Ward 16 – Sansome	
	Ward 17 – Currie	

**CABINET MEMBER FOR PLANNING, HIGHWAYS AND STREET SCENE
SERVICES
17th July, 2014**

Present:- Councillor Smith (in the Chair) and Councillor Swift.

Apologies for absence were received from Councillor Clark.

G12. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended (information relating to the financial/business affairs of any person (including the Council)).

G13. FIRSBY RESERVOIR - REMEDIATION SCHEME

Further to Minute No. D51 of the meeting of the Cabinet Member and Advisers for Regeneration and Development held on 15th October, 2012 and Minute No. C10 of the meeting of the Cabinet held on 18th June, 2014, consideration was given to a report, presented by the Transportation and Highways Projects Manager, seeking an exemption from standing order 48 (requirement to invite three written tenders for a contract with an estimated value of over £50,000) to undertake the further scheme of remediation at Firsby Reservoir.

Members noted details of the type of contract, the timescale and the probable costs of the scheme.

Resolved:- (1) That the report be received and its contents noted.

(2) That an exemption from standing order 48 (requirement to invite three tenders for a contract with an estimated value of greater than £50,000) be approved and that a cost reimburseable contract be entered into with Eurovia for the civil engineering works at the Firsby Reservoir, as detailed in the report now submitted.

**CABINET MEMBER FOR PLANNING, HIGHWAYS AND STREET SCENE
SERVICES
22nd July, 2014**

Present:- Councillor Smith (in the Chair); Councillors Clark and Swift.

G14. MINUTES OF THE PREVIOUS MEETINGS HELD ON 7TH JULY AND ON 17TH JULY 2014

Resolved:- That the minutes of the previous meetings of the Cabinet Member and Advisers for Planning, Highways and Street Scene Services, held on (i) 7th July, 2014 and on (ii) 17th July, 2014 be approved as correct records for signature by the Chairman.

G15. LOCAL WILDLIFE GOOD PRACTICE GUIDANCE

Consideration was given to a report presented by the Ecology Development Officer, concerning this Council's Local Wildlife Good Practice Guidance which is designed to support developers when considering the natural environment, particularly wildlife habitats and species, within development proposals. The information, which covers the planning application process and detailed development design, can be used by developers, agents or consultants throughout the planning process and can apply to single dwellings or larger developments.

The Council's Local Wildlife Good Practice Guidance is published to accompany the consultation on the emerging Sites and Policies Document 2014. Consultation will commence on the draft Sites and Policies Document and its accompanying Integrated Impact Assessment later in 2014 and will last for a period of six weeks.

Resolved:- (1) That the report be received and its contents noted.

(2) That the preparation of robust Good Practice Guidance to guide the preparation and decision-making of future planning applications and setting out clear requirements for applicants when submitting their proposals be noted.

(3) That the publication of the draft Local Wildlife Good Practice Guidance notes, to be made available alongside the consultation on the emerging Sites and Policies Document later in 2014, be supported.

G16. DELIVERING AIR QUALITY AND EMISSIONS GOOD PRACTICE GUIDANCE

Consideration was given to a report presented by the Scientific Officer, containing a brief summary of the Air Quality and Emissions Good Practice Guidance. This guidance is intended to deal with the pollutants covered by the Local Air Quality Management regime and will provide an

improved template for integrating air quality considerations into land use planning and development management policies with the aim of reducing the emissions from road transport. The draft Air Quality and Emissions Good Practice Guidance will be published to accompany the consultation on the emerging Sites and Policies Document 2014. Consultation on the draft Sites and Policies Document and its accompanying Integrated Impact Assessment will commence later in 2014 and will last for a period of six weeks.

Members requested a further briefing about the various initiatives planned and already taking place to improve air quality in the Rotherham Borough area.

It was noted that there will be further consideration of the way in which the guidance is presented, for the benefit of the determination of future applications for planning permission.

Resolved:- (1) That the report be received and its contents noted.

(2) That the preparation of robust Good Practice Guidance to guide the preparation and decision-making of future planning applications and setting out clear requirements for applicants when submitting their proposals be noted.

(3) That the publication of the draft Air Quality and Emissions Good Practice Guidance notes, to be made available alongside the consultation on the emerging Sites and Policies Document later in 2014, be supported.

G17. TRANSPORT ASSESSMENTS, TRAVEL PLANS AND PARKING STANDARDS: GOOD PRACTICE GUIDANCE

Consideration was given to a report presented by the Transportation Officer, providing an overview of the good practice guidance document which has been drafted to encompass existing advice to developers on transport issues in support of the Rotherham Local Plan. The Transport Assessments, Travel Plans and Parking Standards Draft Good Practice Guidance is published to accompany the consultation on the emerging Sites and Policies Document 2014. Consultation will commence on the draft Sites and Policies Document and its accompanying Integrated Impact Assessment later this year and will last for a period of six weeks.

Resolved:- (1) That the report be received and its contents noted.

(2) That the preparation of robust Good Practice Guidance to guide the preparation and decision-making of future planning applications and setting out clear requirements for applicants when submitting their proposals be noted.

(3) That the publication of the draft Transport Assessments, Travel Plans and Parking Standards Good Practice Guidance note, to be made

available alongside the emerging Sites and Policies Document later in 2014, be supported.

G18. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended (information relating to the financial/business affairs of any person (including the Council)).

G19. ASTON, AUGHTON, SWALLOWNEST (PHASE 2) - FLOOD RISK REDUCTION SCHEME

Consideration was given to a report, presented by the Director of Streetpride, stating that approval has been received from the Environment Agency to commence the Aston, Aughton and Swallownest Phase 2 Flood Reduction Scheme (i.e. Property Level Protection Scheme), in 2014/2015.

Accordingly, an exemption was being sought from standing order 48 (requirement to invite three written tenders for a contract with an estimated value of over £50,000) to undertake the property level protection works at the Aston, Aughton and Swallownest Phase 2 Flood Reduction Scheme.

Resolved:- (1) That the report be received and its contents noted.

(2) That an exemption from standing order 48 (requirement to invite three tenders for a contract with an estimated value of greater than £50,000) be approved and that the contracts be offered to UK Flood Barriers Limited for the property level protection works and to Phoenix Adam Limited, Consultants for the independent property survey works, in accordance with the details contained in the report now submitted.

**CABINET MEMBER FOR ADULT SOCIAL CARE
21st July, 2014**

Present:- Councillor Doyle (in the Chair); Councillors Andrews and Pitchley.

H13. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

H14. MINUTES OF PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 16th June, 2014.

Resolved:- (1) That the minutes of the meeting held on 16th June, 2014, be approved as a correct record.

(2) That a report be submitted to the Cabinet Member for Adult Social Care concerning the termination of the lease for the Carers' Centre, Effingham Square, Rotherham.

H15. HEALTH AND WELLBEING BOARD

The minutes of the meetings of the Health and Wellbeing Board held on 4th June 2014 and on 2nd July, 2014, were noted.

H16. ADULT SERVICES REVENUE BUDGET MONITORING

Consideration was given to a report presented by Mark Scarrott, Finance Manager (Neighbourhoods and Adult Services), which provided a financial forecast for the Adult Services Department within the Neighbourhoods and Adult Services Directorate to 31st March, 2015, based on actual income and expenditure to the end of May, 2014.

It was reported that the forecast for the financial year 2014/15 was an overspend of £1.412m against an approved net revenue budget of £69.683m. The main budget pressures related to budget savings from previous years not fully achieved in respect of additional Continuing Health Care Funding plus recurrent pressures on demand for Direct Payments.

Management actions were being developed with the aim of containing expenditure within the approved cash limited budget by the end of the financial year.

The first financial forecast showed there remained a number of underlying budget pressures. The main variations against approved budget for each Service area were as follows:-

Adults General

- This area included the cross cutting budgets of Workforce planning and training and corporate charges and was forecasting a balanced budget at present

Older People

- Recurrent budget pressure on Direct Payments over budget. Client numbers had increased since April together with an increase in the amount of a number of care packages
- Forecast underspend on Enabling Care and Sitting Service based on current level of Service was offsetting an overspend within Independent Sector Home Care which had experienced a slight increase in demand since April
- Overspend on Independent Residential and Nursing Care due to delays in achieving the savings target for additional continuing health care (CHC) income. Additional income from property changes was reducing the overall overspend
- Planned delays on recruitment to vacant posts within Assessment and Care Management plus additional income from health resulting in an overall underspent
- Overall underspend on Rothercare due to savings on maintenance contracts on the new community alarm units
- Underspends in respect of vacancies within Community Support and Carers

Learning Disabilities

- Independent sector Residential Care budgets forecasting an underspend due to additional Health funding. Work continued on reviewing all CHC applications and high cost placements
- Forecast overspend within Day Care Services due to recurrent budget pressure on external transport plus three transitional placements from Children's Services. This was being reduced slightly due to staff turnover higher than forecast
- Overspend in Independent Sector Home Care due to increase in demand
- New transitional placements from Children's Services into Supported Living reduced by one-off grant income plus additional demand for Shared Lives resulting in an overall forecast overspend
- Delays in meeting approved budget saving on Contracted Services for Employment and Leisure Services due to extended consultation
- Staff turnover lower than forecast within In-house Residential Care

Mental Health

- Projected underspend on Residential Care budget due to a reduction of three placements since April 2014
- Underspend in Community Support due to delays in clients moving from residential care
- Pressures on employee budgets due to lower than expected staff turnover plus review of night cover arrangements. Reduced by

underspend on Direct Payments due to a review of a number of care packages

Physical and Sensory Disabilities

- Further increase in demand for Direct Payments in addition to a recurrent budget pressure and forecasting an overspend
- Additional CHC contributions and a reduction in average spend on Domiciliary Care resulting in a forecast underspend
- Minor underspend on residential and nursing care due to a net reduction in placements since April 2014, plus minor savings on independent day care contract

Safeguarding

- Including Safeguarding Assessment and Social Work Teams together with Domestic Violence and Court of Protection forecasting a balanced budget

Supporting People

- Efficiency savings on supplies and services budget

Total expenditure on Agency staff for Adult Services to the end of May, 2014, was £5,544 (no off contract) compared with actual expenditure of £106,930 (no off contract) for the same period last year. The main areas of spend were within Assessment and Care Management Social Work Teams. There had been no expenditure on consultancy to date.

There had been £14,480 spent up to the end of May, 2014, on non-contractual overtime for Adult Services compared with expenditure of £59,115 for the same period last year.

Careful scrutiny of expenditure and income and close budget monitoring remained essential to ensure equity of Service provision for adults across the Borough within existing budgets particularly where the demand and spend was difficult to predict in a volatile social care market. A potential risk was the future number and cost of transitional placements from Children's Services into Learning Disability Services together with any future reductions in Continuing Health Care funding.

Regional benchmarking within the Yorkshire and Humberside region for the final quarter of 2012/13, showed that Rotherham remained below average on spend per head in respect of Continuing Health Care.

Discussion took place on the budget pressures affecting direct payments and mental health services.

Resolved:- That the latest financial projection against budget for 2014/15, as now reported, be noted.

H17. DOMESTIC ABUSE PERFORMANCE MANAGEMENT FRAMEWORK AND ACTION PLAN

Sue Wilson, Performance and Quality Manager presented the Performance Management Framework and Action Plan, Annual Report for Domestic Abuse for 2013/14.

The Domestic Abuse Performance Management Framework had been in place since April, 2013 and comprised the action plan against the Strategy: Violence Against Women and Girls, other key developments from the recent Scrutiny Review, an HMIC review of Domestic Abuse and also actions from Domestic Homicide Reviews.

Some highlights in progress during the year included:-

- Awareness raising had been very successful particularly around the changes following the change in definition of Domestic Abuse to include 16 and 17 year olds
- Champion identified as part of the Scrutiny Review and the subsequent merger of the Domestic Abuse Forum and Domestic Priority Group
- Domestic Abuse would be an element of the Multi-Agency Safeguarding Hub (MASH) through the IDVAs being located in the MASH, which was currently planned for early August, 2014
- There had been an increase in the number of reports of domestic abuse incidents that were classified as a crime
- The number of domestic abuse incidents reported to South Yorkshire Police had exceeded its target of 6,000 increasing from 5,555 to 6,401
- Increase in the number of referrals to IDVA from 420 to 565

The DAPG had been trialling the management of Domestic Abuse repeat offenders through a range of partnership interventions which were pre-Court. This had been achieved by a problem solving approach, working offenders and victims to establish the most appropriate partnership services to assist in reducing re-offending and to protect the victims. Work with high risk offenders in December, 2013, had resulted in the management of 17 offenders and none re-offending. Work was now focussed on medium risk offenders which had seen a 90% reduction in re-offending.

The work was continuing and the number of offenders being managed has increased to 25. South Yorkshire Police were conducting a full evaluation of the work to identify learning for sharing.

It had been recognised that the Framework had fulfilled its original intention to look at activity and key priorities for the first 12 months. However, a full review of both the action plan the Performance Framework was currently underway to ensure that all actions and measures were outcome focussed and fit for purpose to underpin the Strategy moving forward.

Resolved:- (1) That the Performance Management Framework and Action Plan annual report 2013/14 be noted.

(2) That the actions taken, improvements made and the performance monitoring taking place against the key measures around Prevent, Protect and Pursue and the under-pinning Violence against Women and Girls Strategy be noted.

(3) That the excellent work carried out around the Perpetrator Programme by trialling work on Domestic Abuse repeat offenders through a range of partnership interventions which were pre-Court and had led to a reduction of re-offending of over 90%, be noted.

(4) That the minutes of the meetings of the Domestic Abuse Priority Group be submitted to future meetings of the Cabinet Member and Advisers for Adult Social Care.

(5) That the annual outturn report for 2014/15 be submitted to a future meeting of the Cabinet Member and Advisers for Adult Social Care.

H18. REPRESENTATION ON OUTSIDE BODIES/WORKING GROUPS

Resolved:- (1) That the following appointments be approved for the 2014/15 Municipal Year:-

Rotherham Foundation Trust – Council of Governors
Partner Governor – Councillor Andrews

RDaSH Partner Governor – Councillor Pitchley

Local Government Yorkshire and the Humber – Health and Wellbeing Group
Councillor Doyle

Clinical Commissioning Group - Councillor Doyle

(2) That the following appointment of Champions be approved for the 2014/15 Municipal Year:-

Domestic Abuse and Safeguarding Adults – Councillor Doyle

Older People – Councillor Roche

Physical Disability – Councillor Dalton

Sensory Deprivation – Councillor Currie

(3) That the following appointments be referred for consideration by the Cabinet Member for Education and Public Health:-

Obesity Strategy Group

Rotherham Heart Town

Tobacco Control Alliance

Self-Harm and Suicide Prevention Group

CABINET MEMBER FOR BUSINESS GROWTH AND REGENERATION
14th July, 2014

Present:- Councillor Beck (in the Chair); Councillors Sansome and Whysall.

**11. CABINET MEMBER FOR BUSINESS GROWTH AND REGENERATION
- PORTFOLIO**

Discussion took place on the portfolio for the Cabinet Member for Business Growth and Regeneration, highlighting the following issues:-

: the role of the Rotherham Investment and Development Office (RiDO) in attracting inward investment to the Borough area, to assist in job creation;

: proposed establishment of the Rotherham Town Centre Major Projects Group;

: sources of funding for Town Centre initiatives;

: the Living Wage – the proposed Rotherham Living Wage Charter;

: Corporate Plan priorities:

- to increase the overall employment rate amongst working age residents;
- to increase the number of business start-ups per 10,000 residents;
- to ensure that 85% of businesses in the Borough's four incubation centres survive at least three years;
- to increase the proportion of industrial floor space across the Borough area that is occupied.

It was noted that reports on these issues would be submitted to future meetings of the Cabinet Member and Advisers for Business Growth and Regeneration.

12. NOMINATION OF REPRESENTATIVE TO THE NATIONAL ASSOCIATION OF BRITISH MARKET AUTHORITIES

Consideration was given to a report, presented by the Markets General Manager, stating that this Council, as a market operating authority, is a long-standing member of the National Association of British Market Authorities (NABMA) and is entitled to representation at NABMA meetings and conferences. In recent years, representation has been by officers rather than Elected Members. In order to maintain its strong position as the leading markets organisation, a NABMA working group has requested that each member authority nominate an Elected Member as its representative. It was noted that this Council's annual membership subscription to NABMA was funded from the Markets budget.

Resolved:- (1) That the report be received and its contents noted.

(2) That Councillor Sansome be nominated as this Council's representative to the National Association of British Market Authorities for the 2014/2015 Municipal Year.

(3) That the attendance of one Elected Member at the quarterly meetings of NABMA be approved and attendance at the annual conference of NABMA shall be subject to further detailed consideration of the costs involved.

13. CENTENARY MARKET - LICENSED BAZAAR MARKET - LICENCE EXTENSION

Further to Minute No. G137 of the meeting of the Cabinet Member and Advisers for Regeneration and Development held on 8th May, 2013, consideration was given to a report presented by the Markets General Manager, containing the annual review of the themed Bazaar-type market held on the outdoor covered area of the Rotherham Centenary Market complex each Thursday. The first Bazaar had been held on Thursday, 27th June, 2013.

The report stated that the first year of operation of the Bazaar had been successful, especially in terms of increasing the footfall of shoppers and visitors to the Rotherham town centre. Discussion took place on other initiatives, related to the provision of markets, which could assist in the further regeneration of the Rotherham town centre.

Members welcomed the success of the Bazaar and noted that the Licence signed by the operator was for a trial period of one year, with the option to extend the Licence for a further two years. In view of the success of the first year of the Bazaar, Members considered a proposal to extend the Licence.

Resolved:- (1) That the report be received and its contents noted.

(2) That the Licence granted to Mr. Shabir Hussain of Select 2 Limited, trading as "The Bazaar" be extended for a period of 24 months, in accordance with clause 3 of the Licence Schedule.

(3) That a further annual report, describing the progress of the Bazaar, be submitted to Elected Members during the Summer 2015.

14. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, as amended (information relating to the financial/business affairs of any person (including the Council) and is commercially confidential).

15. RiDO INWARD INVESTMENT PROPERTY DATABASE CRM SYSTEM

Consideration was given to a report, presented by the Business Investment Manager, proposing an exemption from contract standing orders, to allow the Rotherham Investment and Development Office (RiDO) to accept written quotes for the replacement of the current inward investment property database and customer relationship management system.

The system is central to the services which RiDO provides for growing Rotherham based companies, new inward investors to the Borough and new business start-up support. Members noted that the existing system is being discontinued and that there are only two potential products available in the market place which meet the Council's requirements. Details of these products were described in the submitted report.

Resolved:- (1) That the report be received and its contents noted.

(2) That the contract for licencing, support and maintenance of the RiDO inward investment, property database and CRM system shall be exempt from the provisions of standing order 47.6.3 (requirement to invite at least three written quotations for contracts with a value of between £20,000 and £50,000) and the contract be awarded to the company identified in the report now submitted.

CABINET MEMBER FOR SAFE AND ATTRACTIVE NEIGHBOURHOODS
14th July, 2014

Present:- Councillor McNeely (in the Chair); Councillors Godfrey and Roddison.

J18. DECLARATIONS OF INTEREST.

No Declarations of Interest were made.

J19. MINUTES OF THE PREVIOUS MEETING HELD ON 16TH JUNE 2014

The minutes of the previous meeting of the Cabinet Member for Safe and Attractive Neighbourhoods held on 16th June, 2014, were considered.

Resolved: - That the minutes be agreed as an accurate record.

**J20. NEIGHBOURHOODS GENERAL FUND REVENUE BUDGET
MONITORING 2014/15**

Consideration was given to the report presented by the Neighbourhood and Adult Services Finance Manager (Business Partnering, Financial Services, Resources Directorate) that provided a forecast to the end of the 2014/2015 financial year based on actual income and expenditure to the end of May, 2014.

The forecast to the end of the 2014/2015 financial year was an under-spend of £113, 000 against the approved net revenue budget of £583,000. This represented a variation of -19.38% of the total budget.

A summary was provided in relation to the Service headings regarding the main areas of variance.

Discussion ensued on the information reported.

Resolved: - (1) That the forecast to the end of the 2014/2015 financial year, based on actual income and expenditure to 31st May, 2014, be noted.

(2) That further reports be presented to the Cabinet Member for Safe and Attractive Neighbourhoods relating to the 2014/2015 financial year forecast.

J21. AIDS AND ADAPTATIONS EXTENSION AND POLICY REVIEW

Consideration was given to the report and appendices presented by the Director for Housing and Neighbourhoods (Neighbourhood and Adult Services Directorate) that outlined proposed changes to the Council's Aids and Adaptations Extension policy. This had been prompted by customer complaints regarding the maximum mandatory amount of the

Disabled Facilities Grant (DFG), a grant limit that was set by Central Government.

The report noted that the Adaptions Service had eradicated their backlog and had reduced the time taken from receiving a request to approving it to less than four weeks. The team were seeking to further improve by reducing contractor turn-around times and re-assessing the way extensions were recommended and approved.

In addition, the Aids and Adaptations Policy (2011) had been revised to comply with Occupational Therapy guidelines.

A number of customer, Councillor and MP enquiries in recent months had related to the amount of funding available under the DFG, at a time of increasing costs of labours and materials but a static £30,000 DFG. This often left a short-fall for customers to pay. Whilst every effort was made to minimise costs, it was still common for the grant limit to be exceeded.

Data for the last five years was considered that showed the average costs of extensions. Eight bedroom and bathroom extensions took place over this period, and seven cost above the £30,000 threshold.

The Local Authority had the option to apply Additional Discretionary Funding if they wished to under the Housing Grants, Construction and Regeneration Act (1996). There was no upper limit to the increase above the statutory £30,000. However, there was no legal obligation to provide additional funding.

It was suggested that Rotherham apply an Additional Discretionary Funding amount of £5,000 that would be agreed under the delegated powers of the Director for Housing and Neighbourhoods Services. There was no additional funding to cover this, and costs would be met from the same budget that the Disabled Facilities Grant came from.

It was also proposed that the Additional Discretionary Funding be offered as a last resort following a number of criteria being met. These criteria would be: -

- The extension was absolutely necessary and no alternative adaptions could adequately meet the customer's needs;
- There were no alternative ways the extension could be built to cut the cost of works;
- A minimum of three quotations must be received to ensure the best possible price;
- The implications within the policy for people who under-occupied their homes;
- Rehousing could not be offered within a six-month period from the date of applications.

Cost saving strategies were outlined in the submitted report: -

- Reduce fees on all extensions – not recommended;
- Only approve extensions on properties that do not have a second ground floor room (i.e. dining room) that can be utilised;
- Promoting re-housing as an alternative to an extension;
- Possibility of adapting a void to adequately meet customer's needs instead of extending their current property (required more research);
- Utilising the Specialist Equipment Budget to fund specialist baths required as well as extensions;
- Applying a legal charge on privately owned properties.

Discussion ensued and the following issues were raised: -

- Ensuring that a balance of reasonableness and fairness was met for families in the current context of reducing resources and increasing demand;
- Demographically there was an ageing population but resources were not keeping pace with needs;
- The importance of utilising existing adapted properties that were void before making new adaptations.

Resolved: - (1) That the grant limit of £30,000 remain the same for the next six-months.

(2) That approved extensions that cost above the grant limit of £30,000 only receive Additional Discretionary Funding if no alternative solution could be offered. Additional Discretionary Funding would be an additional £5,000 to make a maximum contribution of £35,000.

(3) That the Aids and Adaptations Policy be amended as detailed in the submitted report and appendices to reduce the number of extensions recommended, and a review of the effectiveness of the change be undertaken in twelve months' time.

(4) That the recommended cost savings as outlined in the submitted report be accepted.

(5) That the proposed amendments outlined in the submitted report to the Adaptations Policy be adopted into the new Adaptations Policy.

J22. REVISED HOUSING INVESTMENT PROGRAMME 2014/15

Consideration was given to the report presented by the Business and Commercial Programme Manager (Housing and Neighbourhood Services, Neighbourhood and Adult Services Directorate). The report provided an update on revisions to the Housing Investment Programme for 2014/2015.

The Capital Programme ended 2016/2017 but was regularly reviewed to ensure that the policy was aligned with strategic priorities and vision for Rotherham.

The report contained a table that showed the current budget allocation for 2014/2015 and a revised 2014/2015 budget proposal.

The Business and Commercial Programme Manager discussed the areas of variance and the reasons for the changes.

Resolved: - That the revisions to the Housing Investment Programme, 2014/2015, be approved as contained in the submitted report.

J23. **GROUNDS MAINTENANCE (HOUSING LAND)**

Consideration was given to the report presented by the Director for Housing and Neighbourhoods that outlined the arrangements for grounds maintenance of Council administered land as financed by the Council's General Fund. The current pressure on the General Fund had led to a reduced service offer and periods in-between grassing cutting lengthened with subsequent impacts on communities and, in particular, vulnerable people. The report outlined a proposal to enhance the Borough-wide approach to grounds maintenance for council housing areas and funds provided for a limited period from the Housing Revenue Account.

The report detailed how the increased length in-between grass cutting had impacted on communities, and particularly those that lived in shared complexes, blocks of flats and estates where green spaces had been incorporated as quality amenity areas.

Two proposals were made: -

- Increase the frequency of grass-cutting to **aged-persons' complexes** from 5 cuts to 10 cuts. A financial contribution of £50,000 would be required from the Housing Revenue Account in 2014/2015.
- Increase the frequency of grass-cutting to **general housing land** from 5 cuts to 10 cuts. A financial contribution of £236,231 would be required from the Housing Revenue Account in 2014/2015.

These proposals were made for the remainder of 2014/2015 and for 2015/2016. Further consideration would be made for the availability of budget for 2016/2017 onwards.

Resolved: - (1) That the Borough-wide approach to grounds maintenance for housing land be enhanced as outlined in the submitted report to an annual cost of £286, 000 from the Housing Revenue Account for the 2014/2015 and 2015/2016 Financial years.

(2) That a review be undertaken to consider the appropriateness of continuing this service beyond 2015/2016.

(3) That a further report on the opportunities to undertake environmental improvements in respect of shrub and flower beds for 2015/2016 be submitted to the Cabinet Member for Safe and Attractive Neighbourhoods.

J24. REPRESENTATION ON OUTSIDE BODIES 2014-15

Resolved: - (1) That the following appointments of representatives on Outside Bodies for the 2014/2015 Municipal Year: -

- Rotherham Licence Watch Steering Group – Councillor Dalton, Chair of the Licensing Board;
- South Yorkshire Trading Standards Committee – Councillor McNeely, Cabinet Member for Safe and Attractive Neighbourhoods and Councillor Wyatt, Cabinet Member for Finance;
- Environmental Protection UK Yorkshire and Humberside Division – Four representatives from the Improving Places Select Commission;
- Warm Homes – Cabinet Member TBC;
- Women's Refuge – One representative from the Improving Places Select Commission;
- Sheffield City Region Housing and Regeneration Board – Councillor McNeely, Cabinet Member for Safe and Attractive Neighbourhoods.

(2) That no appointment be made to the Yorkshire and Humberside Pollution Advisory Council as the organisation was in the process of closing.

J25. INSTALLATION OF WOOD BURNING STOVES OR OTHER SOLID FUEL APPLIANCES IN COUNCIL PROPERTIES.

Consideration was given to the report presented by the Director for Housing and Neighbourhood Services that outlined a proposed policy in respect of the installation of wood burning stoves or other solid fuel appliances in Council properties.

The report outlined the potential benefits of wood burning stoves and other types of solid fuel appliance concerning their cost effectiveness and ability to meet the requirements of the Clean Air Act, 1993, considerations relating to carbon monoxide and the cost-benefits consideration of savings against gas bills.

The report outlined the roles and responsibility of the Council as landlord in Council properties if wood burning stoves or other solid fuel appliances were installed. The Council would be responsible for health and safety risks, structural risks to the property if any alterations were undertaken and not done properly, maintenance risk, enforcement risk and potential nuisance risk.

A very small number of appliances had been installed in Council-owned properties through a pilot scheme.

Resolved: - That the Council's policy would be to decline applications for Tenant alterations relating to the installation of wood burning stoves and other solid fuel appliances in Council properties.

J26. EXCLUSION OF THE PRESS AND PUBLIC

Resolved: - That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part I of Schedule 12A to the Local Government Act, 1972.

J27. INTRODUCTORY TENANCY REVIEW PANEL

It was noted that an Introductory Tenancy Review Panel had been held on 25th April, 2014, comprising Councillors Pitchley (in the Chair), Buckley and Tweed to review a decision to terminate an Introductory Tenancy.

The decision made by the Anti-Social Behaviour Officer to serve a Notice of Proceedings of Possession on 19th May, 2014, was confirmed by the Panel.

(Exempt under Paragraph 2 of the Act – information likely to reveal the identity of an individual)

J28. STAGE 3 COMPLAINT

It was noted that a Stage Three Complaint had been heard on 23rd June, 2014, by Councillors Ellis (in the Chair), Beaumont and Whysall.

The Panel did not uphold the complaints made by Mr. S.

(Exempt under Paragraph 2 of the Act – information likely to reveal the identity of an individual)

J29. LITTLE LONDON, MALTBY - RESPONSE TO RESIDENT PETITION.

Consideration was given to the report presented by the Director of Housing and Neighbourhood Services that related to the investigations that had taken place following receipt of a petition relating to Little London, Maltby (Minute No. J2 of 16th June, 2014, refers).

The report outlined the options that were available in response to concerns of local residents and the petitioners relating to the condition of the Little London area.

Resolved: - (1) That the work that is being undertaken to tackle the issue of decline in Little London be acknowledged.

(2) That the local Ward Councillors be informed about the work being undertaken.

(3) That a letter be sent to the Lead Petitioner to inform them of the work being undertaken.

(4) That an update report be brought to the Cabinet Member for Safe and Attractive Neighbourhoods in six months' time outlining the progress made against decline in Little London.

(Exempt under Paragraph 2 and 3 of the Act – information likely to reveal the identity of an individual and financial and business affairs)

**CABINET MEMBER FOR FINANCE
30th June, 2014**

Present:- Councillor Wyatt (in the Chair).

Apologies for absence:- Apologies were received from Councillors Buckley and Tweed.

K1. DECLARATIONS OF INTEREST

There were no Declarations of Interest to report.

K2. ENVIRONMENT AND CLIMATE CHANGE GROUP

Consideration was given to a copy of the minutes of the meeting of the Environment and Climate Change Group held on 15th April, 2014.

Resolved:- That the minutes be received and the contents noted.

K3. ICT ISSUES - VERBAL UPDATE

Richard Copley, Corporate ICT Manager, reported on several issues, including:-

- The significant progress made on migration from the DRL Network, which was due to be switched off on the 14th August, 2014.
- The next meeting of the Corporate ICT, Information Governance and Web Strategy Board would take place on 4th September, 2014, which would be attended by the Cabinet Member for Finance.
- Exploration work was taking place on the Rotherham Customer Index. This highlighted the need for an Information Asset Register and the need to undertake a gap analysis and in ensure appropriate structures were in place.

Resolved:- That the information be noted.

K4. CABINET REPORTS AND MEMBERS' ISSUES

Colin Earl, Director of Audit and Asset Manager, reported on:-

- The report being presented to Cabinet on the 9th July, 2014 on BDUK was seeking South Yorkshire support.
- The Corporate Risk Register would next be presented to Cabinet in September, 2014 following a refresh to reflect the new objectives.
- The Council's claims record was also amongst the best Metropolitan Authorities, as was the number it was able to successfully defend.

Insurance premiums had been reduced by 8% as a result. Current emerging issues were discussed.

- A significant piece of audit work had been undertaken on the virement of some DSG funding to Learners First. This highlighted the inadequacy of the governance arrangements and would be referred to in the Council's Annual Governance Statement.

Stuart Booth, Director of Finance, reported on:-

- The update position regarding the delivery of the Council's banking arrangements.
- Reports would be presented to Cabinet on the 9th July, 2014 on the General Fund:- Budget Principles: 2015/16 and onwards; 2015/16: Proposed Budget Setting Timetable; and 2014/15: Reporting in year Financial Budget Performance and on settlement arrangements for South Yorkshire Trading Standards.
- The first budget monitoring report for 2014/15 was also due to be presented to the re-arranged Cabinet date for the 6th August, 2014.

Resolved:- That the information be noted.

K5. SIGOMA ISSUES

The Chairman reported on the forthcoming SIGOMA Annual General Meeting which would take place as part of the LGA Conference on the 10th July, 2014.

It was also noted that Rotherham would continue to be part of the South Yorkshire Executive Authorities and would share the good work being undertaken.

Resolved:- That the information be noted.

(THE CHAIRMAN AUTHORISED CONSIDERATION OF THE FOLLOWING TWO URGENT ITEMS IN ORDER TO PROCESS THE MATTERS REFERRED TO QUICKLY)

K6. LGA/RSN ANNUAL RURAL CONFERENCE 2014: SUSTAINABILITY OUT OF AUSTERITY

Consideration was given to the nomination of a Member to attend the LGA/RSN Annual Rural Conference 2014: Sustainability out of Austerity on Tuesday, 9th September, 2014 in Chester.

Resolved:- That Councillor Tweed be authorised to attend.

K7. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (information relating to the financial or business affairs).

K8. RENEWAL OF MICROSOFT ENTERPRISE AGREEMENT

Consideration was given to a report presented by Colin Earl, Director of Audit and Asset Management, which detailed how the Council used a wide range of Microsoft software – most of this is licenced under a single contract known as the 'Enterprise Agreement'.

The Council's existing Microsoft Enterprise Agreement was due for renewal. The enterprise agreement covered the Council for desktop licenses including the operating system (Windows 7/8) and MS Office 2010. It was essential to have valid licensing to support the latest systems and applications, maintain security compliance for PSN and continue to have valid, legal, licences for all the software used.

It was also necessary to change the current licence to match our more flexible workforce and the deployment of multiple devices to staff.

Microsoft required authorities to procure its licences through a Large Account Reseller and the contract for this was now separated from the licence contract. As a result it was subject to competitive tender requirements. However, in view of the lack of time to complete a procurement exercise and the good value received from the Council's current Large Account Reseller, it was proposed to renew the contract with the current supplier and commence a procurement exercise prior to the next renewal.

Resolved:- (1) That the renewal of the Microsoft Enterprise Agreement be approved.

(2) That the contract for the Microsoft Enterprise Agreement be approved to be exempted from the provisions of Standing Order 48.1 (requirement to invite three to six tenders for contracts with a value of over £50k) and the contract be awarded to Microsoft via Softcat.

K9. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Cabinet Member for Finance and Advisers take place on Monday, 21st July, 2014 at 11.30 a.m.

**CABINET MEMBER FOR FINANCE
21st July, 2014**

Present:- Councillor Wyatt (in the Chair).

Apologies for absence:- Apologies were received from Councillors Buckley and Tweed.

K10. DECLARATIONS OF INTEREST

There were no Declarations of Interest to make.

K11. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting of the Cabinet Member for Finance held on 30th June, 2014.

Resolved:- That the minutes be approved for signature by the Cabinet Member.

K12. COUNCIL TAX AND NON DOMESTIC RATES COLLECTION REPORT

Consideration was given to a report presented by Pete Hudson, Chief Finance Manager, which confirmed that the National Council Tax and Non Domestic Rates collection figures for 2013/2014 have been released by DCLG.

Analysis of these figures detailed in this report showed the excellent collection performance achieved by Rotherham in 2013/2014 in comparison with other Metropolitan Councils and neighbouring authorities.

More detailed analysis of results were set out in detail as part of the report.

Resolved:- That the contents of this report and the excellent collection results for both Council tax and Non Domestic Rates be received and noted.

K13. ICT ISSUES

Colin Earl, Director of Internal Audit and Asset Management, gave an update on:-

- The recent call-in involving Minute No. C20 (South Yorkshire Broadband Project) which was also being considered later this month by Doncaster and Barnsley Local Authorities.

- The DRL migration which was almost complete and the odd few schools were to be done shortly during the holidays at their request.
- Presentation of the draft ICT Strategy and Digitalised Channel Strategy would take place shortly at the Corporate ICT, Information Governance and Web Strategy Board.

Resolved:- That the information be noted.

K14. PROCUREMENT COLLABORATIVE WORKING - UPDATE

Simon Bradley, Procurement Manager, provided an update which showed the work currently being undertaken by the Corporate Procurement Service in relation to collaborative working and the agreements the service had put in place both nationally and across the Yorkshire and Humber Region on behalf of Rotherham MBC and other Local Authorities.

Further information was provided on the collaborative agreements led by Rotherham's Procurement Service, as the lead contracting authority, specifically relating to:-

- Communications and Social Marketing Services in respect of Tobacco Control.
- A Dynamic Purchasing System (DPS).
- Bailiff and Debt Collection.
- Residential Route LED Lighting.
- Yorkshire and Humber Regional Authorities for a service provider to deliver the Chartered Institute of Purchasing and Supply (MCIPS) qualification.
- Winter Weather Forecasting.
- Smokefree Services.
- Car Salary Sacrifice Scheme.

Working together more collaboratively with other local authorities and where possible agreeing a common specification and aggregation of spend would increase efficiencies for all involved.

The Cabinet Member welcomed this collaborative approach and commended those involved, including those that had also successfully secured the Chartered Institute of Purchasing and Supply qualification.

Resolved:- That the information be noted.

K15. CABINET REPORTS AND MEMBERS' ISSUES

Rachel Humphries and Diane Woolley, from Revenues and Benefits, reported on the reports being presented to Cabinet applying for Discretionary Rate Relief and the merits of the applications coming forward.

Colin Earl, Director of Audit and Asset Management, reported on the reports being presented to the Audit Committee on Wednesday, 23rd July, 2014, two of which related to fraud, the proposals for the Council's banking arrangements and annual governance statement.

Pete Hudson, Chief Finance Manager, also reported on the presentation of the revenue budget monitoring report to Cabinet on the 6th August, 2014 and the capital receipt flexibility briefing that had been submitted to the Cabinet Member.

Resolved:- That the information be noted.

K16. SIGOMA ISSUES

The Chairman reported on the issues that had been discussed as part of the SIGOMA/LGA Conference held on the 10th July, 2014 relating to the proposed changes to the collection of business rates, fairer school funding and the Commission on Local Government Finance' which has been set up by CIPFA and the LGA.

Resolved:- That the information be noted.

K17. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (information relating to the financial or business affairs).

K18. PROCUREMENT OF SCANNER SUPPORT AND MAINTENANCE FROM CIVICA

Consideration was given to a report presented by Pete Hudson, Chief Finance Manager, which indicated that in order to enable the Council to ensure ongoing use and reliability of the Civica Electronic Document Management and Workflow System functionality from 1st November, 2014 to 31st October, 2015, there was a need to have a Support and Maintenance agreement with the software supplier for two high volume scanners.

Maintaining the reliability of Civica was essential in maintaining an excellent customer service in the administration of benefits, ensuring efficient billing of Council Tax and Non Domestic Rates and ensuring that income collection was maximised.

Exemption from Standing Orders for procuring this scanner support and maintenance is sought as the provision of the document management and workflow software support could only be supplied by Civica.

Resolved:- That the contract for the purchase of annual support and maintenance for two Civica high volume scanners be exempt from the provisions of Standing Order 47.6.2 (requirement to invite at least two oral or written quotations for contracts with a value of £5k but less than £20k) and the purchase be made from Civica.

K19. NORTHGATE CONTRACT RENEWAL FOR ANNUAL SUPPORT AND MAINTENANCE (REVENUES AND BENEFITS SYSTEM)

Consideration was given to a report presented by Pete Hudson, Chief Finance Manager, which detailed how the Northgate Revenues and Benefits software was likely to be needed for at least five years up to 30th September 2019. Northgate have offered an opportunity to fix the cost of annual support and maintenance costs for five years and presented an offer that would produce savings over a five year period by fixing the Support and Maintenance costs and also making an up-front payment.

Due to the value of the contract the report sought approval to suspend Standing Orders.

Additionally, the report sought approval to publish a European Union (EU) Voluntary Ex-Ante Transparency (VEAT) notice for thirty days ending 31st August 2014, which was needed in order to cover legal requirements.

Resolved:- (1) That the continuation with the Northgate Revenues and Benefits software contract for a further five years be approved.

(2) That the exemption from Standing Order 48.1 (requirement to invite three to six tenders for contracts with a value of £50k or more) be approved.

(3) That the publication of a European Union (EU) Voluntary Ex-Ante Transparency Notice be approved.

K20. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Cabinet Member for Finance and Advisers take place on Monday, 15th September, 2014 at 11.30 a.m.

AUDIT COMMITTEE
23rd July, 2014

Present:- Councillor Sangster (in the Chair); Councillors Cowles, Kaye and Sharman.

Also in attendance was Councillor Wyatt, Cabinet Member for Finance.

An apology for absence was received from Councillor Sims.

N1. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting of the Audit Committee held on 23rd April, 2014.

Resolved:- That the minutes of the previous meeting be approved as a correct record for signature by the Chairman.

N2. COUNCIL BANKING ARRANGEMENTS

Consideration was given to a report presented by Derek Gaffney, Chief Accountant, which, following the decision in November, 2013 by the Co-operative Bank to withdraw from the local authority sector, the Council needed to seek and appoint a new provider of banking services before the expiry of the current contract on 31st March, 2015.

An update was provided with the actions taken by officers to date in seeking a replacement supplier of banking services to the Council with confirmation that four tenders had been received and were currently being evaluated.

Resolved:- That the report be received and the contents noted.

N3. DRAFT ANNUAL GOVERNANCE STATEMENT 2013/14

Consideration was given to a report presented by Colin Earl, Director of Audit and Asset Management, which outlined the Council's view of the application of good governance standards in Rotherham MBC.

The approach to the completion of the Statement had once again included the certification of statements of assurance by Cabinet Members and Senior Management. The process involved Cabinet Members and Senior Management recording key issues considered during the year in line with current good practice and a recommendation of the Audit Committee. It enabled the Council to show the significant issues it had faced during the course of the year and showed that the issues have been addressed effectively and without any significant weakness in governance.

The overall position was good, with the outstanding significant issues raised in last year's Statement now complete and no new issues arising this year.

Recommended practice required the Leader of the Council and the Chief Executive to sign the statement, prior to its publication with the Statement of Accounts, in September 2014.

Reference was also made to the structure of the Annual Governance Statement and its format, the process for its completion and how the Audit Committee would continue to review the effectiveness of governance arrangements during 2014/15.

Discussion ensued on the format for picking up areas of concern, particularly around budget discussions, and the routes for discussions and challenges.

Confirmation of Rotherham's robust arrangements were endorsed by KPMG.

Resolved:- (1) That the 2013/14 draft Annual Governance Statement be approved.

(2) That the requirement for the Leader and the Chief Executive to sign the statement prior to the publication of the Council's accounts be noted.

N4. ANNUAL FRAUD REPORT 2013/14

Consideration was given to a report presented by Marc Bicknell, Chief Auditor, which brought together in one document a summary of the work which had taken place in the period to prevent, detect and investigate allegations of fraud and corruption.

The Council had a zero-tolerance to fraud and corruption. It was proposed to publish the Annual Fraud Report to help the Council demonstrate this commitment and act as a deterrent to further fraud.

The purpose of the report, therefore, was to raise awareness and inform stakeholders of the work the Council undertook to manage the risk of fraud and corruption.

It should be noted that the incidence of general fraud (i.e. fraud cases excluding Housing Benefits and Council Tax Reduction Scheme) remained very low in overall terms, taking into account the Council's activities and spending. General fraud cases exceeding £10,000 were required to be reported to the Audit Commission and there were none of these in 2013/14.

There continued, however, to be a significant amount of attempted and actual Housing and Council Tax Benefits fraud committed against the Council. The Council investigated 1,060 potentially fraudulent cases during 2013/14, obtained 37 prosecutions and issued 96 cautions and penalties.

Priorities for 2014/15 were to:-

- Update our fraud risk assessment to ensure we continue to focus resources on potentially vulnerable areas.
- Carry out specific fraud related reviews throughout the Council, including payments to the independent sector for adult social care, direct payments, and reviews of major contractors.
- Keep abreast of national developments and ensure the Council continues to comply with current best practice.
- Continue to participate in the National Fraud Initiative.
- Provide training, advice and guidance.
- Publicise the consequences of committing fraud e.g. dismissal, prosecution etc. via suitable media sources.
- Also assess the scope for proactive counter-fraud activity through local data matching exercises.
- Consider the business case for establishing a corporate 'Counter-Fraud' Function/Team

Publication of the Annual Fraud Report was proposed to help the Council demonstrate this commitment and act as a deterrent to further fraud.

Discussion ensued on the role of Internal Audit and the referral of certain matters to the Inland Revenue, which it was confirmed was an avenue that was open.

The Committee noted that Rotherham's detection rates were higher, but commended those involved for their success.

Resolved:- (1) That the production of the Annual Fraud Report 2013/14 be supported.

(2) That the appropriate publicity being produced to highlight the outcomes from the Council's anti-fraud activity and to act as a deterrent to fraud be approved.

N5. AUDIT COMMISSION FRAUD SURVEY: KPMG ANALYSIS

Consideration was given to a report presented by Marc Bicknell, Chief Auditor, which outlined the findings from a summary of comparative 2013/14 fraud activity, produced by KPMG.

Rotherham had the highest level of detected fraud amongst the authorities submitting data, primarily due to its exceptional achievement in identifying and recovering council tax single persons' discount overpayments.

KPMG gave a short presentation of its analysis, which showed Rotherham Council's position on a number of key indicators relative to other metropolitan borough councils.

Overall, the analysis demonstrated Rotherham took a strong line against fraud. The main headlines from the presentation were:-

- Rotherham MBC achieved the highest overall level of detected fraud cases and 3rd highest value (slide 7).
- The main reason for the overall position above is the Council's exceptionally high relative level of detected council tax discounts fraud, where RMBC achieves substantially more than any other metropolitan authority (slide 9).
- RMBC detected an average number and value of other Benefits Fraud (slide 8).
- RMBC detected no social housing fraud (tenancy fraud) (slide 10).
- RMBC detected 13 blue badge frauds in the year, which is equivalent to the average number of cases per Northern Metropolitan Councils (slide 13).

During 2014/15 Internal Audit planned to carry out selected further tests in fraud risk areas to assess the likelihood and extent of fraud and, where appropriate, take any follow up action.

The Committee were satisfied that the performance checks and arrangements in place were robust as there had been no insurance cases as part of the fraud survey.

It was also noted that KPMG had a significant share of the market as External Auditors to Local Authorities which supported the benchmarking of data and performance.

Reference was also made to the proposals by the Department for Work and Pensions who were to create a Single Fraud Investigation Service. This would draw in Local Authority staff currently engaged on benefits fraud investigation activity, which could have an impact on the Council's fraud investigation and detection resources.

Resolved:- (1) That the KPMG be thanked for their informative presentation.

(2) That the analysis produced by KPMG be noted.

N6. INTERNAL AUDIT STRATEGY AND INTERNAL AUDIT CHARTER

Consideration was given to a report presented by Marc Bicknell, Chief Auditor which had been produced in compliance with the requirement of the United Kingdom Public Sector Internal Audit Standards that replaced the CIPFA Code of Practice for Internal Audit 2006.

The Internal Audit Strategy had been reviewed in conjunction with the production of the Internal Audit Charter.

This report enabled the Director of Audit and Asset Management and the Audit Committee to satisfy their respective responsibility for presentation and approval of the Charter and Strategy documents, which were by their nature lengthy and detailed documents.

The UKPSIAS required an annual internal review and a five year external review of Internal Audit compliance with the Standards, to be reported to the Audit Committee – the results of these reviews would be reported to the Audit Committee in due course.

Discussion ensued on the production of the Annual Audit Plan, which provided the detail and timetable for work going forward, and information provided on the budget expenditure for the Internal Audit Service.

Resolved:- (1) That the Internal Audit Strategy (attached at Appendix A) be supported.

(2) That the Internal Audit Charter (attached at Appendix B) be supported.

N7. KPMG INTERIM AUDIT 2013/14

Consideration was given to a report presented by Simon Tompkins, Finance Manager, referred to the outcomes from KPMG's 2013/14 planning and interim audit work. The outcome of which was a very positive one.

KPMG's 2013/14 External Audit Plan set out the scope of the work to be carried out at the planning and interim audit stages of their audit.

The planning work included a review of the Council's overall control environment

The interim audit included:-

- Evaluating and testing controls over the Council's key financial systems.
- A review of the work of the Council's internal audit function in relation to these controls.

- A review of the accounts production process.
- A review of progress on areas of particular audit focus identified in KPMG's 2013/14 External Audit Plan

The areas of particular audit focus referred to in the External Audit Plan were:-

- The estimated costs associated with the orderly and managed closure of Digital Region Ltd
- The transition to the new general ledger structure in July 2013
- The data and assumptions underpinning the Pension valuation carried out at 31 March 2014 for accounts purposes

KPMG concluded that there were no significant matters that needed to be reported to Audit Committee based on the work carried out and, as a consequence, did not consider it necessary to issue a formal report. A letter summarising audit progress was, therefore, issued.

Resolved:- That the positive findings presented in KPMG's interim audit letter be endorsed.

N8. STATEMENT OF ACCOUNTS 2013/14

Further to Minute No. 34 of the meeting of the Audit Committee held on 23rd April, 2014 consideration was given to a report presented by Simon Tompkins, Finance Manager, which set out the main changes to the Statement of Accounts in 2013/14.

This report summarised the key disclosures contained in the unaudited 2013/14 Statement of Accounts published on 30th June, 2014 to give an opportunity to consider them before formal approval at the meeting on 17th September 2014.

The statutory deadline for the audited Statement of Accounts to be published was 30th September, 2014.

The External Auditor did not make any formal recommendations in relation to the audit of the 2012/13 Statement of Accounts. There were, therefore, no issues for follow up with regard to the preparation of the 2013/14 accounts.

Reference was also made to the briefing note provided with the agenda papers which provided an important introduction to the Statement of Accounts as it brought attention to the Council's overall financial performance in the year, its financial position at the year end, significant matters reported in the Statement of Accounts and the Council's future financial prospects.

The Committee welcomed the explanatory briefing note and sought clarification as to where the Icelandic Bank settlement was identified and the current position.

Central Government and CIPFA's recognition of the need to streamline the accounts and how this would be taken in the future was also noted.

Resolved:- That the unaudited 2013/14 Statement of Accounts be received and the compliance with the statutory requirement that they be published no later than 30th September, 2014 be noted.

N9. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Audit Committee take place on Wednesday, 17th September, 2014 at 4.00 p.m.

LICENSING BOARD-SUB-COMMITTEE
9th July, 2014

Present:- Councillor Dalton (in the Chair); The Mayor (Councillor John Foden), Councillors Reynolds, Roddison and Sims.

Also in attendance Councillor Whelbourn (Chairman of the Overview and Scrutiny Management Board)

Q1. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

Q2. HOUSE TO HOUSE COLLECTIONS

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, concerning the following application for the grant of a promoter's permit to carry out house-to-house collections:-

Organisation	Area	Date
Tree of Hope	Whole of the Rotherham Borough	14th July, 2014 to 13th July, 2015

Members discussed the proportion of the proceeds of the collections which would be transferred to the charity and the proportion which will be used to defray costs and administration. Reference was made to the relevant provisions of the House to House Collections Act 1939.

The Sub-Committee agreed that future applicants for promoter's permits shall be asked to explain the extent of the direct benefit to residents of the Rotherham Borough area, arising from the operation of the charity.

Resolved:- That the application be approved and a promoter's permit be granted in respect of this organisation.

Q3. SCRAP METAL DEALERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the grant of mobile scrap metal dealers' licences issued in accordance with the provisions of the Scrap Metal Dealers Act 2013. The two applications were submitted by Mr. C.J.E. and by Mr. M.C.H

Mr. C.J.E. attended the meeting and was interviewed by Members. Mr. M.C.H. was unable to attend the meeting and had made written representations in respect of his application. He had also consented to Members determining his application in his absence.

During consideration of these applications and because scrap metal licensing is a new function for the Licensing Board, the Sub-Committee asked to be provided with more detailed guidelines to assist in the determination of these applications.

Resolved:- (1) That the application in respect of Mr. C.J.E. be approved and he be granted a mobile scrap metal dealer's licence.

(2) That the application for the grant of a licence in respect of Mr. M.C.H. be refused.

Q4. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the grant and renewal of hackney carriage / private hire drivers' licences in respect of Messrs. M.M.H. and D.F.C.

Messrs. M.M.H. and D.F.C. both attended the meeting and were interviewed by the Board.

Resolved:- (1) That, further to Minute No. 6 of the meeting of the Licensing Board held on 11th June, 2014, the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. M.M.H. be approved and he be granted a licence for three years.

(2) That, further to Minute No. 62(1) of the meeting of the Licensing Board held on 18th May, 2011, the application for the renewal of a hackney carriage/private hire driver's licence in respect of Mr. D.F.C. be approved and his licence be renewed for three years.

LICENSING BOARD-SUB-COMMITTEE
13th August, 2014

Present:- Councillor Dalton (in the Chair); together with, The Mayor (Councillor John Foden), McNeely, Reeder and Sangster.

Q5. EXCLUSION OF THE PRESS AND PUBLIC

Resolved: - That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

Q6. HOUSE TO HOUSE COLLECTIONS

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, concerning the following applications for the grant of a promoter's permit for Personal Fundraising Services Ltd to carry out house-to-house collections on behalf of the charities:-

Organisation	Area	Date
Action for Blind People	Whole of the Rotherham Borough	4 th August, 2014 – 3 rd August, 2015
Action on Hearing Loss (formerly called The Royal National Institute for Deaf People)	Whole of the Rotherham Borough	4 th August, 2014 – 3 rd August, 2015
The National Deaf Children's Society	Whole of the Rotherham Borough	4 th August, 2014 – 3 rd August, 2015

Further information had been requested by the Licensing Manager following initial receipt of the applications regarding the proportion of the proceeds of the collections which would be transferred to the charity from Personal Fundraising Services Ltd. The Sub-Committee of the Licensing Board received the explanation of the arrangement between the charities and Personal Fundraising Services Ltd. The Sub-Committee also took account of the relevant provisions of the House to House Collections Act 1939.

Resolved:- (1) That the three applications, as submitted, be refused.

(2) That the Licensing Manager write to the Cabinet Office on behalf of the Sub-Committee of the Licensing Board to express concerns regarding the limitations of the legislation surrounding House-to-House collections available to them, specifically, to protect vulnerable people and those living in poverty across the Borough.

Q7. APPLICATIONS FOR THE GRANT OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the grant of hackney carriage / private hire drivers' licences in respect of Messrs. E.J.S. and M.R..

Messrs. E.J.S. and M.R. both attended the meeting and were interviewed by the Board.

Resolved: - (1) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. E.J.S. be approved and he be granted a licence for three years, subject to him passing the DSA Driving Test and the Group Two Medical.

(2) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. M.R. be approved and he be granted a licence for three years, subject to him passing the DSA Driving Test and the Group Two Medical, and a written warning as to his future conduct be issued to him.

Q8. APPLICATIONS FOR THE RENEWAL OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the renewal of the hackney carriage / private hire drivers' licences in respect of Messrs. S.H. and Z.I..

Mr. S.H. and Mr. M.R. and his representative Mr. S.B., attended the meeting and were interviewed by the Board.

Resolved: - (1) That the application for the renewal of the hackney carriage/private hire driver's licence in respect of Mr. S.H. be approved and his licence be renewed for one-year, and a written warning as to his future conduct issued to him.

(2) That the application for the renewal of the hackney carriage/private hire driver's licence in respect of Mr. M.R. be approved and his licence be renewed for one-year, with a written warning as to his future conduct issued to him. Mr. M.R. must inform the Licensing Service of the outcome of his October hearing.

Q9. APPLICATION FOR THE GRANT OF MOBILE SCRAP METAL DEALERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to an application for the grant of a mobile scrap metal dealers' licence as submitted by Mr. D.L.A. in accordance with the provisions of the Scrap Metal Dealers Act 2013.

Mr. D.L.A. attended the meeting and was interviewed by Members.

Resolved:- That the application in respect of Mr. D.L.A. be approved and he be granted a mobile scrap metal dealer's licence.

Q10. DATE AND TIME OF NEXT MEETING

Resolved: - (1) That the next meetings of the Sub-Committee of the Licensing Board take place on the following dates beginning at 9.30 a.m. in the Rotherham Town Hall: -

- Thursday 28th August, 2014;
- Wednesday 17th September, 2014;
- Wednesday 8th October, 2014.

(2) That the next meeting of the Licensing Board take place on Wednesday 3rd September, 2014, to start at 9.30 a.m. in the Rotherham Town Hall.

HEALTH AND WELLBEING BOARD
2nd July, 2014

Present:-**Members**

Councillor John Doyle	Cabinet Member for Adult Social Care (in the Chair)
Chris Edwards	Chief Operating Officer, Rotherham CCG
Naveen Judah	Rotherham Healthwatch
Dr. Julie Kitlowski	Clinical Chair, Rotherham CCG
Councillor Paul Lakin	Deputy Leader
Chief Supt Paul McCurry	South Yorkshire Police
Shona McFarlane	Director of Health and Wellbeing, RMBC
Dr. John Radford	Director of Public Health
Joyce Thacker	Strategic Director of Children, Young People and Families Services

Also in Attendance:

Tracy Clark	RDaSH
Dr. David Hicks	Rotherham Foundation Trust (representing Louise Barnett)
Sharon Schofield	CAMHS
Carol Stublely	Director of Finance, NHS England
Janet Wheatley	Rotherham Voluntary Action Rotherham

Apologies for absence were submitted by Tom Cray, Councillor Amy Rushforth, Chris Bain, Louise Barnett, Kate Green, Jason Harwin and Martin Kimber.

S1. QUESTIONS FROM MEMBERS OF THE PRESS AND PUBLIC

There were no questions from the press and public,

S2. MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of the meeting held on 4th June, 2014, be approved as a correct record.

S3. COMMUNICATIONS**(a) Carers Review**

Janet Wheatley asked if the voluntary sector and multi-agency working group had been set up and, if so, who was the contact.

Shona McFarlane reported that the Service Manager would be Janine Moorcroft. The Steering Group for Carers at present had no 3rd sector representative but it was being refreshed. There would be an invitation extended to VAR and others to take part in that process.

Councillor Jenny Andrews was the Champion for Carers.

(b) Dalton and Treeton Health Centres

Prior to the PCT reorganisation last year, 2 capital projects had been agreed in Rotherham (replacement of 2 ageing health centres in Dalton and Treeton). However, no progress had been made.

In the reorganisation it had been passed to Propgo and it was believed there was still the intention to proceed with the development.

Resolved:- That Carol Stuble, NHS England, submit a progress report to the next Board meeting.

S4. PERFORMANCE MANAGEMENT OUTCOMES FRAMEWORK

Dr. John Radford, Director of Public Health, gave the following powerpoint presentation on Performance Management:-

Performance Management

- Clear accountability for each performance measure – 1 accountable lead
- Targets, action plans and milestones track progress and direction of travel
- Performance monitoring – current performance, RAG status and direction of travel
- Governance arrangements play a fundamental role managing performance/risk
- Concerns and outliers are identified to prompt necessary action including clinics
- Trigger points for a performance clinic:
 - If performance is below target/is predicted to not meet the year end target
 - On target but due to a known event/issue is predicted to not meet the year end target
- The clinic will develop and agree a remedial action plan with the accountable lead
- Service improvement work takes place immediately upon agreement of the plan
- Progress monitored and reported to provide assurances that issue is under control necessary improvements in performance are delivered
- Latest available Public Health data used as a 'can opener' to prompt where performance clinics could take place

Public Health Outcome Framework Scorecard Summary – 110 National Public Health Outcome Framework Measures

- National Benchmark RAG Status
 - 32 Indicators rated Red
 - 27 Indicators rated Amber
 - 35 Indicators rated Green
- Regional Benchmark RAG Status
 - 23 Indicators rated Red

- 46 Indicators rated Amber
- 24 Indicators rated Green

Green Measures

- Wider determinants of health
 - 1.02i/ii School Readiness
 - 1.06i LD Settle Accommodation
 - 1.06II MH Settled Accommodation
 - 1.06ii LD/MH Employment (Gap)
 - 1.10 Killed and Seriously injured casualties on England's roads
 - 1.15i/ii Statutory Homelessness – Acceptances/Households in temporary accommodation
 - 1.17 Fuel Poverty
 - 1.18i Social Isolation
- Health improvement
 - 2.07ii Rate of Emergency Admissions caused by unintentional and deliberate injuries in young people aged 15-24 years
 - 2.20i/ii Cancer Screening Coverage (Breast/Cervical)
 - 2.22i/ii NHS Health Checks – Take up/Offered
 - 2.24i/ii/iii Injuries due to falls in people aged 65 and over
- Health protection
 - 3.02i/ii chlamydia Diagnoses (15-24 year olds)
 - 3.03iii/iv/v/vivii/x/xii/xiii/xiv/xv Vaccination Coverage
 - 3.05ii Incidence of TB
- Healthcare and premature mortality
 - 4.1 Suicide Rate

Amber Measures

- Wider determinants of health
 - 1.09i Sickness Absence – the % of employees who had at least 1 day off in the previous week
 - 1.18ii Loneliness and Isolation Carers
- Health improvement
 - 2.04 Teenage Conceptions
 - 2.06i Excess Weight in 45 year olds
 - 2.07i Rate of Emergency Admissions caused by unintentional and deliberate injuries in children aged 0-14 years
 - 2.12 Excess Weight in Adults
 - 2.13i % of physical active and inactive adults – active adults
 - 2.15ii Successful completion of Drug Treatment – non-opiate users
 - 2.18 Alcohol-related Hospital Admissions
 - 2.23i/ii/iii/iv Wellbeing response from Integrated Household Survey
- Health protection
 - 3.03viii/ix MMR Vaccination Coverage
 - 3.04 People presenting with HIV at a late stage of infection

- Healthcare and premature mortality
 - 4.01 Infant Mortality
 - 4.06i/ii U-75 Mortality Rate from Liver Disease/considered preventable
 - 4.07ii U-75 Mortality Rate from Respiratory Disease considered preventable
 - 4.14i/ii/iii Hip Fractures in People aged 65 and over
 - 4.15i/ii/iii/iv Excess Winter Deaths Index

Red Measures

- Overarching Indicators
 - 0.1i/ii Health Life Expectancy at Birth
 - 0.2i/ii Life Expectancy at Birth
 - 0.2 vi Gap in Life Expectancy at Birth between each Local Authority and England as a whole
- Wider Determinants of Health
 - 1.01ii % of all dependent children under 20 in relative poverty
 - 1.02ii School Readiness (Y1 pupils)
 - 1.09ii Sickness absence - % of working days lost to sickness absence
 - 1.12i Violent crime (including sexual violence) – hospital admissions for violence
 - 1.14 % of the population affected by noise
 - 1.16 Utilisation of outdoor space for exercise/health reasons
- Health Improvement
 - 2.01 % of all live births at term with low birth weight
 - 2.02i/ii Breastfeeding initiation/prevalence
 - 2.03 Rate of smoking at time of delivery per 100 maternities
 - 2.06ii Excess weight in 10-11 year olds
 - 2.13ii % of physically active and inactive adults – inactive adults
 - 2.14 Smoking prevalence (adults) over 18
 - 2.15i Successful completion of drug treatment – opiate users
 - 2.17 Recorded diabetes
 - 2.21 vii Access to non-cancer screening programmes – diabetic retinopathy
- Healthcare and Premature Mortality
 - 4.02 Tooth decay in children aged 5
 - 4.03 Mortality rate from causes considered preventable
 - 4.04i/ii U-75 mortality rate from all cardiovascular disease/considered preventable
 - 4.05i/ii U-75 mortality rate from cancer/considered preventable
 - 4.07i U-75 mortality rate from respiratory disease
 - 4.08 mortality from communicable diseases
 - 4.11 Emergency readmissions within 30 days of discharge

Health and Wellbeing Board Priorities – Red Measures

Smoking

- % smoking at delivery
2012-13 outturn (19.2%)
Last update Q3 2013/14 (21.1%) against a target of 18.2%

Alcohol

- Number of FPN waivers which result in attendance at binge drinking course
2012-13 outturn (86)
Last update Q3 2013/14 (17)
Lower than last year

Fuel Poverty

- The number of properties receiving energy efficiency measures through Community Energy Saving Programme (CESP)
A3 2014-14 (16) against a target of 236
- The number of properties receiving energy efficiency measures through Department of Energy and Climate Change (DECC)
Q2 2013-14 (68) against a target of 320

Obesity

- Percentage of overweight and obese children in Reception
2011-12 outturn (16.1%)
Last update 2012-13 (22.2%)
2013-14 not available but deterioration in direction of travel between 2011-12 and 2012-13
- Percentage of overweight and obese children in Year 6
2011-12 outturn (33.0%)
Last update 2012-13 (35.2%)
2013-14 not available but deterioration in direction of travel between 2011-12 and 2012-13
- Healthy eating prevalence (Integrated Household Survey/Active People Survey)
2011-12 outturn 21.3% against a target of 28.7%

Future Performance Clinics

- The following Indicators have been identified as requiring focus/action – either Red or Amber with deterioration and/or in the bottom quartile regionally:-
Obesity
Low birth weight babies
Breastfeeding
Drug treatment
School readiness
Emergency readmissions
Sickness absence
Smoking
Mortality
Access to non-cancer screening programmes

Children in poverty
Violent crime
Noise
Tooth decay
Alcohol (binge drinking course)
Energy Efficiency

- 3 areas identified as priority areas for first performance clinics – Obesity, Drug Treatment and Breast Feeding
- Obesity and Drug Treatment had taken place during May, 2014 and Breastfeeding to be held shortly

Discussion ensued on the presentation with the following issues raised/clarified:-

- Importance of joint working to develop strategies
- Need to work with the voluntary sector to ascertain what was available in the community in order to maximise resources
- Possible use of local businesses/supermarkets
- The need to think differently/interventions that would hopefully reduce the need for urgent health care
- Engagement with Parish Councils and inclusion in Parish Plans
- Need for performance clinics to be radical – “what would the effect be if stop doing what we are doing?”
- Hold current structures to account – there were a whole host of disparate processes across the Local Authority and partners. Engaging Scrutiny would be extremely positive as they gave a fresh view on issues
- Performance clinic to be held on Maternity Health

Chris Edwards reported that NHS England had requested the CCG to set up a System Resilience Group on which all partners were represented. The membership was clearly defined.

Resolved:- (1) That the report be noted.

(2) That the results of performance clinics, the procedures followed and the work undertaken be reported to future Board meetings.

(3) That a report be submitted to the next Board meeting on the System Resilience Group.

(4) That NHS England submit a report to the next Board meeting on Diabetic Retinopathy screening.

S5. BETTER CARE FUND

Chris Edwards reported that the final submission had been due to be made to NHS England. However, NHS England had requested that the 10 exemplar areas test out the system which would then be rolled out to the remaining 200.

Rotherham had been selected as of the exemplar areas as its plan was judged to be 1 of the most developed plans and fit for purpose.

The new submission date for the return was now 9th July, 2014.

Discussions had taken place and it was felt the deadline would be achievable with the return being submitted to the August Board meeting.

A telephone conference call to the 10 areas was taking place that morning.

Rotherham had no option but to conform to this request.

Naveen Judah reported that from a national point of view, it seemed that a number of plans submitted were not considered realistic or achievable.

It was noted that the requirement for further work would place a burden on the resources of Adult Social Care who were currently working on the significant changes brought about by the Care Act and the Local Authority's budget process.

Chris Edwards stated that no additional work was required and the return would have to have been made but was now to a different timescale and on a different template.

The Chairman stated that no decision would be made until the results of the telephone conference was reported to the next Board meeting.

S6. CAMHS

Naveen Judah, Chair of Healthwatch Rotherham, presented the report produced in partnership with a group of local parents into the work of the Children and Adolescent Mental Health Services

Nationally, health and social care provision was being evaluated in light of the Francis report as well as a national review of CAMHS as part of the Children's Plan.

In Rotherham stakeholders had come together to produce and deliver the Rotherham Emotional Wellbeing and Mental Health Strategy for children and young people. The Strategy would inform service planning and commissioning for the next 5 years. The aims of the investigation were to:-

- Seek views on how local people believed the culture of CAMHS was affecting Service delivery
- Obtain views and ideas as to how things could be done better
- To share the views of local people with the provider and commissioners of CAMHS
- Ensure local people in Rotherham knew about the activity

To enable Healthwatch to achieve the above, 3 methodologies were used:-

- A purpose designed survey
- A public 2 day event gathering views on themed topics
- A review of the Healthwatch Rotherham Database

From all the statements made it could be concluded:-

- that there was a high level of dissatisfaction with the Service provided
- parents/carers did not feel listened to
- felt blamed for the problems they and their child were experiencing
- did not feel included or able to participate
- no clarity on what to expect from CAMHS and what services they provided
- difficult to make a complaint
- complaints were not handled consistently or in a timely manner
- waiting times to be seen were too long leaving families feeling unsupported
- when children were discharged from the service it did not always include families and they were unaware they had been discharged
- no crisis planning leaving families feeling unsupported and not sure what to do

When the concerns had first been raised, Healthwatch had looked at the work being done so as to avoid any duplication and to tackle the area of how Services users were feeling/being treated as opposed to diagnosis and pathways.

It was very important that CAMHS communicate and set out the correct expectations from the community. Services users often thought that CAMHS would be there throughout the process when in actual fact they may only be involved at the referral stage and then someone else took over resulting in CAMHS being wrongfully blamed for everything that subsequently went wrong.

Sharon Schofield, CAMHS, apologised that the carers and children had not received the service they felt they should have received from the Service. It was a small number given the numbers that used the Service nevertheless it was important that the best possible care was given to everybody.

A lot of work had taken place, supported by CCG commissioners, to improve both the processes in terms of looking at how appointments were made in a timely way and working within the issues of capacity and demands. In some cases the professionals that would have been there to support CAMHS in the past unfortunately, due to budget cuts etc., were no longer there. Sharon had also stated the Service's intention to meet with all the parents who were unhappy on an individual basis to understand what their issues were in an attempt to resolve them.

Julie Kitlowski reported that the GPs had been extremely concerned and had carried out a lot of work together with RDaSH. A survey monkey had been sent to GPs to ascertain what their concerns were. CAMHS had developed an action log which they monitored which would hopefully include additional input in terms of the consultants they had and also to reduce the confusion as to who prioritised what as some of the Services expected of them were not actually delivered by them. A second survey of GPs had reported significant improvement. The situation would be monitored but satisfied they had a robust action log which would significantly improve the Service.

Chrissy Wright stated that RDaSH had been served with a Default Notice with regard to issues relating to the CAMHS Service. There had been a review by Attain commissioned by the CCG which had been helpful and the agreed Strategy was to be considered by the Health Select Commission on 11th July. There was now a partnership agreement with the CCG on behalf of the Council on how to work in localities.

Healthwatch Rotherham had agreed to revisit CAMHS in a year's time.

Resolved:- That the report be noted.

S7. RFT PATIENT RECORD SYSTEM

Chris Edwards reported that from the commissioner's point of view, they were receiving reports from GPs that the Patient Record system was working in an acceptable manner and had no current concerns.

David Hicks stated that the Trust had requested Monitor to lift the Enforcement in this area. The response had been quite encouraging when they had last visited and expected to hear formally very shortly as to whether the request had been acceded to.

Resolved:- That the report be noted.

S8. VACCINATIONS AND IMMUNISATIONS

Fiona Jordan, Consultant in Public Health and Vaccinations and Immunisations, presented a report on Rotherham's performance against the Public Health Outcomes Framework in terms of vaccinations and immunisations.

She drew attention to the following areas:-

- Men C – the red Indicator was due to a problem with data and not performance. The schedule had changed from 2 dose to 1 dose but the IT system still counted dose 2 as a missed appointment. This was expected to be rectified for Quarter 1
- Neonatal Hep B – the new local service specification from April, 2014, included data collection. Intensive work was taking place to ensure that every baby involved received the correct dosage etc. and on time
- Pertussis vaccination in pregnant women – there was currently a 50% standard against this indicator due to it being relatively new. Locally this was being pushed with GPs, however, there was a problem in that the IT systems between Maternity and GPs did not always link up in specific time for the practice to pick up that a vaccination was required. Work was taking place with Maternity Services and GP practices to try and ensure a more rigorous call and recall programme. Discussions had taken place with the Foundation Trust that the Midwives would be best placed to administer the injection

Resolved:- That the report be noted.

S9. DATE OF NEXT MEETING

Resolved:- That a further meeting of the Health and Wellbeing Board be held on Wednesday, 27th August, 2014, commencing at 1.00 p.m. in the Rotherham Town Hall.

**PLANNING BOARD
26th June, 2014**

Present:- Councillor Atkin (in the Chair); The Mayor (Councillor Dodson); Councillors, Astbury, Beaumont (as substitute for Councillor Godfrey), Kaye, Middleton, Pitchley, Roddison, G. A. Russell, Smith, Turner, Tweed, M. Vines and Whysall..

Apologies for absence were received from Councillor Godfrey.

T1. CHAIR OF THE PLANNING BOARD

Members placed on record their appreciation of the services to the Planning Regulatory Board of the former Chair, former Councillor Dave Pickering.

T2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

T3. MINUTES OF THE MEETING OF THE PLANNING REGULATORY BOARD HELD ON 5TH JUNE, 2014

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday 5th June, 2014, be approved as a correct record for signature by the Chairman.

T4. DEFERMENTS/SITE VISITS

There were no site visits nor deferrals recommended.

T5. VISIT OF INSPECTION - DEMOLITION OF EXISTING BUILDINGS AND ERECTION OF 49 NO. DWELLINGS AT FORMER COUNCIL DEPOT WADSWORTH ROAD BRAMLEY FOR STRATA HOMES LTD (RB2014/0372)

Members were notified that the Council had received a late representation about the above application and that the applicant had subsequently indicated the intention to make a material change to this application for planning permission. Consideration of the issues raised in this application was therefore deferred until a future meeting of the Planning Board and would still include a site visit, as was proposed at this meeting.

T6. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following persons

attended the meeting and spoke about the applications below:-

Demolition of existing warehouse and erection of A1 retail units with mezzanine floors (13,548 square metres gross external floor area) with associated car parking and landscaping (amendment to RB2012/1615) at Alba/UPS Warehouse, Cortonwood Drive, Brampton Bierlow for Helical Retail Ltd. (RB2014/0612)

Mrs. K. Samokhvalova (representative of the applicant)

(2) That applications RB2014/0456, RB2014/0469, RB2014/0495 and RB2014/0610 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That application RB2014/0150 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report and to amendments to the following conditions, as now reported to the Board, in order to exclude the element of demolition from this application and to update the submitted plan numbers:-

Conditions numbered:-

04

Prior to the commencement of construction works of the building hereby approved samples or details of the materials to be used in the construction of the external surfaces of the development hereby permitted have been submitted to and approved in writing by the Local Planning Authority and the development shall be carried out in accordance with the approved details.

05

Prior to the commencement of construction works of the building hereby approved details shall be submitted to and approved in writing by the Local Planning Authority indicating the positions, design, materials and type of boundary treatment to be erected. The boundary treatment shall be completed before the development is brought into use.

13

Prior to the commencement of construction works of the building hereby approved details of the proposed access works in A633 Rotherham Road, indicated in draft form on plan reference 11/311/TR/002/RevA have been submitted to and approved by the LPA and the development shall not be brought into use until the approved details have been implemented.

14

Prior to the commencement of construction works of the building hereby approved, details of a bus shelter in Rotherham Road fronting the application site and associated works to QBC standards shall be submitted to and approved by the Council and the approved details shall be implemented prior to the development being brought into use.

15

The development permitted by this planning permission shall be carried out in accordance with the approved Flood Risk Assessment (FRA) March 2014/2031/FR/RevC/BJB Consulting and surface water drainage assessment by Eastwood & Partners dated March 14 and the following mitigation measures detailed within these documents:

1. Limiting the surface water run-off generated by the development so that it will reduce the run-off from the undeveloped site and decreases the risk of flooding off-site. A minimum of a 30% reduction in peak discharge must be achieved.
2. Finished floor levels are set no lower than 25.00m above Ordnance Datum (AOD).

The mitigation measures shall be fully implemented prior to occupation and subsequently in accordance with the timing / phasing arrangements embodied within the scheme, or within any other period as may subsequently be agreed, in writing, by the local planning authority.

23

Prior to the commencement of construction works of the building hereby approved details of the proposed means of disposal of foul and surface water drainage, including details of any balancing works and off-site works, shall have been submitted to and approved by the Local Planning Authority in writing. The development shall thereafter be carried out in accordance with the approved details.

25

Landscaping of the site as shown on the approved plan (Landscape General Arrangement drawing no. 459-0011 or latest revision) shall be carried out during the first available planting season after commencement of the development. Any plants or trees which within a period of 5 years from completion of planting die, are removed or damaged, or that fail to thrive shall be replaced within the next planting season. Assessment of requirements for replacement planting shall be carried out on an annual basis in September of each year and any defective work or materials discovered shall be rectified before 31st December of that year.

33

Subject to the findings of the report in condition 29, gas protection measures may need to be provided in the new building. If necessary details of the gas protection membranes to be used shall be submitted to and approved in writing to the Local Planning Authority prior to the commencement of construction works of the building hereby approved. The approved gas protection measures shall be incorporated into the development.

35

Subject to the findings of the report in condition 29, prior to the

commencement of construction works of the building hereby approved details of the design sulphate classification and the corresponding aggressive chemical environment to be used in all made ground areas of the site shall be submitted to and approved in writing by the Local Planning Authority. The approved details shall be implemented on site.

(4) That application RB2014/0489 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report and, exceptionally in this case, the Applicant be informed that the Planning Board is unlikely to consider favourably any future applications for extension to the terms of a temporary planning permission.

(5) That, further to Minute No. T58 of the meeting of the Planning Board held on 21st November, 2013, with regard to application RB2014/0612:-

(a) the Council shall enter into an agreement with the developer under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the following the provision of a contribution of £154,845 towards highway improvements within the Barnsley Local Authority area specifically for improvements to the Cortonwood, Wath Road and Broomhill roundabouts;

(b) consequent upon the satisfactory signing of such an agreement, referred to at (a) above, the Council resolves to grant permission for the proposed development subject to the conditions set out in the submitted report and subject to:-

(i) amendments to the conditions listed below:-

03

Notwithstanding the provision of the Town and Country Planning (Use Classes) Order 1987 (as amended) none of the retail premises (Use Class A1) hereby permitted shall be used primarily for the sale of food.

05

Development shall not begin until details of a Zebra crossing in the approximate position shown on Plan 6 'Location of Proposed Zebra Crossing' in the Transport Statement have been submitted and approved in writing by the local planning authority. The approved details shall be implemented prior to the development being brought into use.

13

Other than demolition and site clearance works, no development shall take place until the condition of the shallow coal seams, running underneath the application site at depths which may influence the new construction works, is established. An investigation report, together with any necessary outline remediation/treatment options, shall be submitted to and approved by the Local Planning Authority prior to the new construction works commencing. Any necessary remediation/treatment

works, as approved by the Local Planning Authority, shall take place prior to commencement of the new construction works.

(ii) the following additional conditions:-

15

No development shall take place until details of the proposed means of disposal of foul and surface water drainage, including details of any balancing works and off-site works, have been submitted to and approved by the Local Planning Authority.

Reason : To ensure that the development can be properly drained.

16

Unless otherwise approved in writing by the Local Planning Authority, there shall be no piped discharge of surface water from the development prior to the completion of the approved surface water drainage works and no buildings shall be occupied or brought into use prior to completion of the approved foul drainage works.

Reason : To ensure that no foul or surface water discharges take place until proper provision has been made for their disposal.

(iii) the inclusion of the following informative:-

Surface water from vehicle parking and hardstanding areas shall be passed through an interceptor of adequate capacity prior to discharge. Roof drainage should not be passed through any interceptor.

T7. COURTESY CONSULTATION - OUTLINE APPLICATION FOR RESIDENTIAL DEVELOPMENT AT MANSFIELD ROAD, KILLAMARSH FOR S AND A PARSONS LTD. (RB2014/0598)

Consideration was given to a report of the Director of Planning and Regeneration Service concerning a courtesy consultation from North East Derbyshire District Council in respect of the outline application (means of access not reserved) for residential development (Major Development/Departure from Development Plan) at land owned by S. and A. Parsons Building Contractors Ltd., Mansfield Road, Killamarsh (Derbyshire) for S. and A. Parsons Ltd.

The report stated that the application site is approximately 0.89 hectares of land located adjacent to the junction between Woodall Road and Mansfield Road, Killamarsh. The site is currently occupied by a manufacturing factory and administration offices and a disused former pig farm. The indicative details submitted with the application stated that the proposal is for the erection of up to 34 new dwellings to be created on the site, 23 new dwellings to be constructed and the conversion of the existing factory building to 11 further units. This development will form a mix of one, two, three and four bedroom properties with a combination of

privately rented, socially rented and open market properties. There will be eleven affordable units. The access to the site will be taken off Woodall Road.

The Planning Board concluded that:-

(i) there would be no material unacceptable adverse impacts on the openness of the Green Belt within Rotherham arising from this proposal or upon highway safety, or education, or that the proposal would result in any contaminated land issues; and

(ii) there would not be any notable impact on drainage within the Rotherham Borough area as a result of the proposed development, subject to the comments made by the Council's Drainage Engineer and Ecology Officer and detailed in the submitted report.

Resolved:- (1) That the North East Derbyshire District Council be thanked for giving this Council the opportunity to comment on this planning application.

(2) That the North East Derbyshire District Council be informed that this Council has no objections to the proposals, subject to the consideration of the comments from the Drainage Officer and the Ecology Officer.

T8. UPDATES

There were no items to report.

PLANNING BOARD
17th July, 2014

Present:- Councillor Atkin (in the Chair); Councillors Godfrey, Kaye, Middleton, Pitchley, Roddison, Russell, Sansome (as substitute for Councillor Roche), Smith, Turner, Tweed, M. Vines and Whysall.

Apologies for absence were received from Councillors Astbury and Roche.

T9. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

T10. MINUTES OF THE MEETING OF THE PLANNING REGULATORY BOARD HELD ON 26TH JUNE, 2014

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday 26th June, 2014, be approved as a correct record for signature by the Chairman.

T11. DEFERMENTS/SITE VISITS

There were no site visits nor deferments recommended.

T12. VISIT OF INSPECTION - DEMOLITION OF EXISTING BUILDINGS AND ERECTION OF 49 NO. DWELLINGS AT FORMER COUNCIL DEPOT WADSWORTH ROAD BRAMLEY FOR STRATA HOMES LTD (RB2014/0372)

Further to Minute No. 5 of the meeting of the Planning Board held on 26h June, 2014, before the formal meeting Members of the Board made a visit of inspection to the site of application for the erection of 48 No. dwellings at land off Wadsworth Road, Bramley for Strata Homes Ltd.

In accordance with the right to speak procedure, the following person attended the meeting and spoke about this application:-

Mr. M. Davis (representative of applicant company)

Resolved:- (1) That the Council enter into an agreement with the developer under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the following:-

(a) the provision of 10 on-site (21%) affordable housing units consisting of three 2-bedroomed dwellings, six 3-bedroomed dwellings and one 2-bedroomed bungalow, with tenure to be agreed;

(b) the contribution of a commuted sum of £10,000 towards off-site provision of affordable housing;

(c) Secondary Education contribution of £2,521 per dwelling (total £121,008); and

(d) the provision of annual (12 months) travel master passes for all dwellings commencing upon first occupation.

(2) That, consequent upon the satisfactory signing of such an agreement referred to at (1) above, the grant of planning permission for the proposed development be approved, for the reasons adopted by Members at the meeting and subject to the conditions set out in the report now submitted and to the following additional condition:-

Prior to the commencement of development, a Construction Traffic Management Plan shall be submitted to and approved in writing by the Local Planning Authority. The plan shall include, but not by way of limitation, details of traffic management measures (including pedestrian accessibility) during demolition and construction work, a site compound, staff parking, measures to deal with dust and mud etc. The approved details shall be implemented on site in accordance with the approved plan.

Reason : In the interests of road safety.

T13. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

(2) That applications RB2014/0605 and RB2014/0749 be granted for the reasons adopted by Members at the meeting and subject to the relevant Conditions listed in the report now submitted.

T14. UPDATES

(1) Discussion took place on the arrangements for the Planning Board's visits of inspection of completed developments, to be held on Thursday, 21st August, 2014.

(2) Discussion took place on the provision and funding of travelmaster passes, which are sometimes made available as a consequence of agreements made under the provisions of Section 106 of the Town and Country Planning Act 1990, as part of the planning approval process.

PLANNING BOARD
7th August, 2014

Present:- Councillor Atkin (in the Chair); Councillors Astbury, Beaumont, N. Hamilton, Kaye, Middleton, Roche, Turner, Tweed and Whysall.

Apologies for absence:- Apologies were received from Councillors Godfrey, Pitchley, Roddison, G. A. Russell, Smith and Vines.

T15. DECLARATIONS OF INTEREST

Councillor Tweed declared a disclosable pecuniary interest in application RB2014/0857 (application to vary Condition 02 (approved plans) imposed by RB2013/0336 at Grange Farmhouse, Lindrick Road, Woodsetts for Mr. Jenkinson) on the grounds that he was a member of Woodsetts Parish Council.

T16. MINUTES OF THE MEETING OF THE PLANNING REGULATORY BOARD HELD ON 17TH JULY, 2014

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday 17th July, 2014, be approved as a correct record for signature by the Chairman.

T17. DEFERMENTS/SITE VISITS

There were no deferments or site visits recommended.

T18. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following persons attended the meeting and spoke about the application below:-

- Partial demolition of public house and erection of extension to public house and two detached dwellinghouses at The Black Lion, 9 New Road, Firbeck for Mr. Rogers (RB2014/0788)

Mr. R. Bolton (on behalf of the Applicant)
Mr. R. Potts (Objector)
Mr. J. Charlesworth (Objector)

(2) That applications RB2014/0126, RB2014/0671, RB2014/0788, RB2014/0857 and RB2014/0859 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That application RB2014/0688 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report and, due to the discussion at the meeting about the need to safeguard the war memorial's boundaries in the most aesthetic manner, an additional condition be included regarding the boundary treatment around the war memorial, details of which to be submitted to the Local Planning Authority for approval by the Planning Board.

(4) That application RB2014/0840 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report and subject to an alteration to Condition No. 2 relating to the change of approved details.

T19. DEMOLITION OF EXISTING WAREHOUSE & ERECTION OF A1 RETAIL UNITS WITH MEZZANINE FLOORS (13548 SQ M GROSS EXTERNAL FLOOR AREA) WITH ASSOCIATED CAR PARKING AND LANDSCAPING (AMENDMENT TO RB2012/1615), ALBA/UPS WAREHOUSE, CORTONWOOD DRIVE, BRAMPTON (RB2014/0612)

Further to Minute No. 6(5) of the meeting of the Planning Board held on 26th June, 2014, consideration was given to a report of the Director of Planning and Regeneration Service concerning the above-mentioned application for planning permission. The proposed units remained very similar in style and scale to those on the adjacent retail park with large shop fronts with cladding on the upper part of the building and large signage displays and it was still considered that the proposed development represented an appropriate scale of building and design which would sit in an acceptable manner with the surrounding built form. It was, therefore, considered that the scale and design of the proposed development accords with the NPPF and UDP Policy ENV3.1 and it was recommended that the plan references be updated to include the amended plans in Condition No. 4.

Resolved:- That Condition No. 4 be amended to include the updated list of drawing numbers as set out in detail as part of the report as approved.

T20. UPDATES

There were no updates to report.

T21. DATE OF NEXT MEETING

Resolved:- That the next meeting of the Planning Board take place on Thursday, 28th August, 2014 at 9.00 a.m.